

## Political Proportionality May 2025

		Allocation to groups – adjusted for rounding			Proportional entitlement for political groups (1 decimal place)			
	Total	Con	Lab	Green	Total %	Con %	Lab %	Green %
<b>Party seats</b>	<b>54</b>	<b>12</b>	<b>40</b>	<b>2</b>	<b>100.0%</b>	<b>22.2%</b>	<b>74.1%</b>	<b>3.7%</b>
Cabinet	10	0	10	0	100.0%	n/a	100.0%	n/a
Coventry Shareholders Committee	10	0	10	0	100.0%	n/a	100.0%	n/a
<b>Entitlement per group excl Cabinet places</b>		23	75	4				
Planning Committee	<b>11</b>	3	8	0		2.4	8.2	0.4
Licensing and Regulatory Committee	<b>14</b>	3	10	1		3.1	10.4	0.5
Ethics Committee	<b>6</b>	1	4	1		1.3	4.4	0.2
Audit and Procurement Committee	<b>7</b>	2	5	0		1.6	5.2	0.3
Scrutiny Co-ordination Committee	<b>9</b>	2	7	0		2.0	6.7	0.3
Scrutiny Board 1	<b>9</b>	2	7	0		2.0	6.7	0.3
Scrutiny Board 2	<b>9</b>	2	6	1		2.0	6.7	0.3
Scrutiny Board 3	<b>9</b>	2	7	0		2.0	6.7	0.3
Scrutiny Board 4	<b>9</b>	2	7	0		2.0	6.7	0.3
Scrutiny Board 5	<b>9</b>	2	6	1		2.0	6.7	0.3
Joint Health Overview and Scrutiny Committee	<b>5</b>	1	4	0		1.1	3.7	0.2
Health and Well-being Board	<b>5</b>	1	4	0		1.1	3.7	0.2
<b>Totals (excludes Cabinet)</b>	<b>102</b>	<b>23</b>	<b>75</b>	<b>4</b>		<b>22.6</b>	<b>75.8</b>	<b>3.6</b>

The total number of seats allocated to a group is matched to the rounded entitlement for that group. The number of seats on each committee is matched to the rounded entitlement for that group on that committee but adjusted manually where required to ensure that the number of seats allocated to a particular group matches their entitlement.

# CALENDAR OF MEETINGS 2025-26

# Report 12

Meetings	Time (unless indicated otherwise)	May 25	Jun 25	Jul 25	Aug 25	Sept 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Council	2.00pm	22 AGM (11am)	24	15 (if nec)	-	2	14	-	2	13	24	24	-	21 AGM (11am)
Cabinet / Cabinet Members														
Cabinet	2.00pm	-	10	8	26	30	-	4	16	6	10, 24(10am)	17	14	-
Cabinet Briefing	2.00pm	27	25	-	12	16	21	-	3, 17	27	-	3, 31	-	-
Cabinet Member for City Services	2.30pm	-	11	23	-	24	-	5	8	28	-	11	15	-
Cabinet Member for Housing and Communities	1.00pm	-	19	Meetings arranged as and when required										
Other Cabinet Member Meetings	Meetings arranged as and when required													
Scrutiny Boards														
Scrutiny Co-ordination Committee	2.00pm	-	5	3	21	25	30	20	11	15	5	12	9	-
Scrutiny Board 1	10.00am	-	-	16	-	10	-	5	10	-	11	25	-	-
Scrutiny Board 2	10.00am	-	-	10	-	11	16	27	-	22	26	26	-	-
Scrutiny Board 3	2.00pm	-	-	9	-	17	22	26	-	-	4	18	-	-
Scrutiny Board 4	10.00am	-	-	17	-	4	23	-	4	29	-	12	-	-
Scrutiny Board 5	11:00am	-	-	-	-	17	8	12	17	21	25	-	1	-
Committees														
Audit and Procurement Committee	2.30pm	-	23	21	-	22	-	24	-	-	2	16	-	-
Coventry Shareholders Committee	3.00pm	-	-	-	27	-	-	-	16	-	-	17	-	-
Ethics Committee	11.00am	-	26	-	-	25	-	-	-	8	-	19	-	-
Licensing and Regulatory Committee	Meetings arranged as and when required													
Licensing and Regulatory Committee Sub-Committee 1	9.30am	-	10	-	5 (if nec)	-	28	-	23	-	10	-	14	-
Licensing and Regulatory Committee Sub-Committee 2	9.30am	-	-	1	-	16	-	18	-	20	-	10	-	-
Licensing Sub Committee Hearings		Meetings arranged as and when required												
Planning Committee	2.00pm	29	26	31	-	11	16	13	18	22	26	26	30	-
Advisory Panels														
Corporate Parenting Board	5.00 pm	-	19	10	-	4	23	6	4	-	5	19	-	-
Disability Equality Advisory Panel	10.30am	-	5	-	-	-	-	6	-	-	-	5	-	-
Member Training Advisory Panel	2.00pm	-	19	-	-	-	-	6	-	-	-	5	-	-
Other Advisory Panel Meetings	Meetings arranged as and when required													
Other meetings														
Coventry & Solihull Waste Disposal Company Ltd Shareholders Panel	4.00pm	-	25	-	-	-	-	-	-	-	-		-	-
Coventry Health and Wellbeing Board	10.00am	-	-	2	-	-	15	-	10	-	-	4	-	-

**APPOINTMENTS – 2025/26**

**CABINET**

Appointed by the Leader (Report 6)

Non-Voting Representatives on Cabinet

Councillor P Male

Councillor G Ridley

Councillor E Reeves

(2 Conservative, 1 Green)

**Council is recommended to:**

- 1) Approve the appointments as detailed in the document**
- 2) Delegate authority to the Director of Law and Governance to make any amendments to the membership of the Licensing and Regulatory Sub Committees for Hackney Carriages & Private Hire (Taxis) Sub-Committees following consultation with the Chair of the Committee and the appropriate Group Leader.**

## COVENTRY SHAREHOLDER COMMITTEE (CABINET COMMITTEE)

<b>CHAIR:</b>	<b>Councillor G Duggins</b>
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Councillor N Akhtar

Councillor L Bigham

Councillor R Brown

Councillor K Caan

Councillor P Hetherton

Councillor AS Khan

Councillor J O'Boyle

Councillor K Sandhu

Councillor P Seaman

### Non-Voting Representatives on Coventry Shareholders Committee

Councillor J Blundell

Councillor J Lepoidevin

Councillor E Reeves

(2 Conservative, 1 Green)

**NOTE: The Chair of the Scrutiny Co-ordination Committee (Councillor G Lloyd) is invited to attend meetings of the Committee**

## LICENSING AND REGULATORY COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor F Abbott	Councillor CE Thomas

Councillor J Birdi

Councillor B Christopher

Councillor S Gray

Councillor A Hopkins

Councillor J Innes

Councillor T Jandu

Councillor S Jobbar

Councillor J Lepoidevin

Councillor K Maton

Councillor C Miks

Councillor M Mutton

Councillor R Thay

Political Balance (2025/26)	
Conservative	3
Green	1
Labour	10

## LICENSING AND REGULATORY SUB COMMITTEES FOR HACKNEY CARRIAGES & PRIVATE HIRE (TAXIS)

### SUB-COMMITTEE (1)

### SUB-COMMITTEE (2)

<b>CHAIR: Councillor F Abbott</b>	<b>CHAIR: Councillor F Abbott</b>
<b>DEPUTY CHAIR: Councillor CE Thomas</b>	<b>DEPUTY CHAIR: Councillor CE Thomas</b>

Councillor J Birdi

Councillor B Christopher

Councillor A Hopkins

Councillor C Miks

Councillor M Mutton

Councillor J Lepoidevin

Councillor S Gray

Councillor J Innes

Councillor S Jobbar

Councillor K Maton

Councillor R Thay

Councillor T Jandu

<b>Political Balance for Sub-Committee (2025/26)</b>	<b>Sub-Committee 1</b>	<b>Sub-Committee 2</b>
Conservative	2	1
Green	0	1
Labour	4 plus Chair and Vice	4 plus Chair and Vice

## PLANNING COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor L Harvard	Councillor K Maton

Councillor P Akhtar

Councillor R Bailey

Councillor J Gardiner

Councillor G Hayre

Councillor T Jandu

Councillor R Lakha

Councillor G Lewis

Councillor G Lloyd

Councillor J McNicholas

Political Balance (2025/26)	
Conservative	3
Labour	8

**Note: The Cabinet Member for Housing and Communities (Councillor N Akhtar) is invited to attend meetings of this Committee.**

## ETHICS COMMITTEE

<b>CHAIR:</b>	<b>Councillor S Nazir</b>
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Councillor N Akhtar

Councillor L Bigham

Councillor P Hetherton

Councillor E Reeves

1 Vacancy

Labour Group Substitutes – Councillor G Lloyd  
Councillor M Mutton

Conservative Group Substitute – 2 Vacancies

Green Group Substitute – Councillor S Gray

### Independent Persons

Steve Atkinson  
Ruth Wills  
Peter Wiseman

<b>Political Balance (2025/26)</b>	
Conservative	1
Green	1
Labour	4

## **INDEPENDENT REMUNERATION PANEL**

### **5 Independent Members**

(Up to 5 to be appointed by the Director of Law and Governance after consultation with the Group Leaders)

## **SCRUTINY**

### **Scrutiny Co-ordination Committee**

#### **Designated as the Crime and Disorder Committee**

<b>CHAIR</b>	<b>DEPUTY CHAIR</b>
<b>Councillor G Lloyd</b>	<b>Councillor J McNicholas</b>

Councillor M Ali

Councillor A Jobbar

Councillor L Kelly

Councillor J Lepoidevin

Councillor C Miks

Councillor G Ridley

Councillor R Singh

<b>Political Balance (2025/26)</b>	
Conservative	2
Labour	7

**NOTE: A Member of the Green Group is invited to attend meetings of the Committee**

#### **Co-opted Members for Education Matters**

1 Vacancy (Nomination of the Roman Catholic Church)

Ghulam Vohra (Nominated from other faith groups in the city)

Sybil Hanson (Nominated by the Church of England)

2 Vacancies (Parent Governor Representative)

David Jackson

## Finance and Corporate Services Scrutiny Board (1)

<b>CHAIR:</b>	<b>Councillor A Jobbar</b>
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Councillor J Blundell

Councillor J Innes

Councillor R Lakha

Councillor P Male

Councillor K Maton

Councillor J McNicholas

Councillor CE Thomas

Councillor A Tucker

<b>Political Balance (2025/26)</b>	
Conservative	2
Labour	7

**Note: The Chair of the Audit and Procurement Committee (Councillor R Lakha) has been appointed as a Member of this Board.**

## Education and Children's Services Scrutiny Board (2)

<b>CHAIR:</b>	<b>Councillor L Kelly</b>
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Councillor J Birdi

Councillor J Gardiner

Councillor S Jobbar

Councillor M Mutton

Councillor S Nazir

Councillor E Reeves

Councillor R Thay

Councillor A Tucker

<b>Political Balance 2025/26</b>	
Conservative	2
Green	1
Labour	6

### **Co-opted Members for Education Matters**

Nomination of the Roman Catholic Church

Ghulam Vohra (Nominated from other faith groups in the city)

Sybil Hanson (Nominated by the Church of England)

2 Vacancies (Parent Governor Representative)

David Jackson

### **Business, Economy and Enterprise Scrutiny Board (3)**

<b>CHAIR:</b>	<b>Councillor R Singh</b>
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Councillor F Abbott

Councillor P Akhtar

Councillor J Blundell

Councillor T Jandu

Councillor A Kaur

Councillor J McNicholas

Councillor B Singh

Councillor C Thomas

<b>Political Balance 2025/26</b>	
Conservative	2
Labour	7

## Communities and Neighbourhoods Scrutiny Board (4)

<b>CHAIR:</b>	<b>Councillor M Ali</b>
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Councillor R Bailey

Councillor B Christopher

Councillor G Hayre

Councillor T Khan

Councillor G Lewis

Councillor E Ruane

Councillor T Sawdon

Councillor R Thay

<b>Political Balance 2025/26</b>	
Conservative	2
Labour	7

## Health and Social Care Scrutiny Board (5)

### Designated as the Health Overview and Scrutiny Committee

<b>CHAIR:</b>	<b>Councillor C Miks</b>
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Councillor S Agboola

Councillor S Gray

Councillor L Harvard

Councillor A Hopkins

Councillor S Jobbar

Councillor M Lapsa

Councillor G Lewis

Councillor B Mosterman

<b>Political Balance 2025/26</b>	
Conservative	2
Green	1
Labour	6

### Co-opted Member

1 Representative from Coventry Healthwatch

## Joint Health Overview and Scrutiny Committee

<b>JOINT CHAIR:</b>  <b>(With Warwickshire County Council)</b>	<b>Councillor C Miks</b>  (Chair of the Health and Social Care Scrutiny Board (5))
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Councillor A Hopkins

Councillor S Jobbar

Councillor M Lapsa

Councillor G Lewis

<b>Political Balance 2025/26</b>	
Conservative	1
Labour	4

## AUDIT AND PROCUREMENT COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor R Lakha	Councillor B Singh

Councillor M Ali

Councillor J Blundell

Councillor A Hopkins

Councillor A Jobbar

Councillor P Male

Labour Group Substitute – Councillor J Innes  
Councillor R Singh

Conservative Group Substitute – Councillor J Lepoidevin  
Councillor G Ridley

Political Balance 2025/26	
Conservative	2
Labour	5

## **COVENTRY HEALTH AND WELLBEING BOARD**

Councillor K Caan	Cabinet Member for Public Health, Sport and Wellbeing (Chair)
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Councillor G Duggins	Leader of the Council
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Councillor P Seaman	Cabinet Member for Children and Young People
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Councillor L Bigham	Cabinet Member for Adult Services
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Councillor M Lapsa	Conservative Group Representative
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Director of Care, Health and Housing Services	(Statutory Appointment)
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Director of Children and Education Services	(Statutory Appointment)
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Director of Public Health and Wellbeing	(Statutory Appointment)
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Coventry Healthwatch – 2 representatives	(Statutory Appointment)
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Coventry and Warwickshire Integrated Care Board – 2 representatives

Coventry University – Vice-Chancellor (or representative)

Warwick University – Vice-Chancellor (or representative)

NHS England – 1 representative

West Midlands Police – 1 representative

West Midlands Fire Service – Operations Commander Coventry

Coventry and Warwickshire Partnership Trust – 1 representative

University Hospitals Coventry and Warwickshire – Chief Executive or representative

A representative of one of the partner organisations to be appointed as Deputy Chair

Note: The Board may amend the non-statutory and non Elected Member appointments to the Board as it thinks appropriate.

## **ADVISORY PANELS / PANEL TO BE RE-APPOINTED DURING 2025/26**

### **CORPORATE PARENTING BOARD (TO ACT AS THE CABINET ADVISORY PANEL FOR LOOKED AFTER CHILDREN)**

Councillor P Seaman	Cabinet Member for Children and Young People (Chair)
Councillor K Sandhu	Cabinet Member for Education and Skills
Councillor L Kelly	Chair of Education and Children's Services Scrutiny Board (2)
Councillor M Mutton	Labour Group Representative
Councillor J Gardiner	Shadow Cabinet Member for Children and Young People
Councillor J Birdi	Conservative Group Representative
Councillor B Mosterman	Conservative Group Representative

### **CABINET MEMBER FOR POLICING AND EQUALITIES - CONSTITUTIONAL ADVISORY PANEL**

#### 2 Council Members on Ethics Committee

1 Vacancy	Conservative Member on Ethics
Councillor S Nazir	Chair of Ethics Committee

#### 2 Group Secretaries (Labour Group representative to be appointed Chair)

Councillor R Bailey	
Councillor M Mutton	(Chair)

#### 1 Member from Controlling Group

Councillor G Lloyd
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**Group Leaders are invited to attend this meeting.**

## **CABINET ADVISORY PANEL – SCHOOL ORGANISATION**

**(NOTE: Councillors may not be Cabinet Members, one to be the Shadow Cabinet Member for Education and Skills)**

Councillor B Christoper

Councillor L Kelly

Councillor A Tucker

Councillor J Birdi                      Shadow Cabinet Member for Education and Skills

3 Head Teachers                      (1 x Primary, 1 x Secondary, 1 x Special)

3 Governors                              (1 x Primary, 1 x Secondary, 1 x Special)

2 Voluntary Aided Sector    (1 x Roman Catholic Diocese, 1 Church of England Diocese)

**(NOTE: Chair elected at each meeting and may not be an elected member)**

## **CABINET ADVISORY PANEL - COVENTRY LOCAL DEVELOPMENT PLAN**

Councillor N Akhtar                      Cabinet Member for Housing and Communities (Chair)

Councillor J O'Boyle                      Cabinet Member for Jobs, Regeneration and Climate Change

Councillor P Hetherton                      Cabinet Member for City Services

Councillor L Harvard                      Chair of Planning Committee

Councillor K Maton                      Deputy Chair of Planning Committee

Councillor G Duggins                      Leader

Councillor M Ali                              Chair of Communities and Neighbourhoods Scrutiny Board (4)

Councillor G Lloyd                      Chair of Scrutiny Co-ordination Committee

**NOTE: The Deputy Leader is invited to attend meetings of this Panel.**

### **CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - ELECTORAL ARRANGEMENTS**

Councillor AS Khan	Cabinet Member for Policing and Equalities (Chair)
Councillor G Duggins	Leader of the Council
Councillor K Caan	Labour Group Representative
Councillor N Akhtar	Labour Group Representative
Councillor G Ridley	Leader of Opposition
Councillor P Male	Deputy Leader of Opposition

### **CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - THE COVENTRY AWARD OF MERIT**

Councillor AS Khan	Cabinet Member for Policing and Equalities (Chair)
Councillor R Brown	Cabinet Member for Strategic Finance and Resources
Councillor G Lloyd	Chair of Scrutiny Co-ordination Committee (or their nominee)
Councillor J Lepoidevin	Shadow Cabinet Member for Policing and Equalities
Lord Mayor, ex officio	
The Honorary Recorder	

### **CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL – THE GOOD CITIZEN AWARD**

Councillor AS Khan	Cabinet Member for Policing and Equalities
Councillor J O'Boyle	Cabinet Member for Jobs, Regeneration and Climate Change
Councillor N Akhtar	Cabinet Member for Housing and Communities
Councillor J Lepoidevin	Shadow Cabinet Member for Policing and Equalities
Councillor G Ridley	Conservative Group Nominee

Lord Mayor, ex officio

The Honorary Recorder (Chair)

The Coventry Member of the UK Youth Parliament

Chief Superintendent of Coventry (or nominee)

**CABINET MEMBER FOR POLICING AND EQUALITIES- DISABILITY EQUALITY ACTION PARTNERSHIP - ADVISORY PANEL**

Councillor CE Thomas      Labour Group Nominee (Chair)

Councillor F Abbott      Substitute for Labour Group Nominee

**CABINET MEMBER FOR POLICING AND EQUALITIES - MEMBERS TRAINING AND DEVELOPMENT ADVISORY PANEL**

Councillor D Toulson      (Chair Labour Group)

Councillor S Nazir      (Labour Group Whip)

Councillor L Bigham      Labour Group

Councillor P Hetherton      Labour Group

Councillor G Lloyd      Labour Group

Councillor M Lapsa      (Conservative Group Whip)

By invitation – Newest Councillors (Councillors B Christopher, S Jobbar and G Lewis)

## TERMS OF REFERENCE

**Council is recommended to confirm the following existing Terms of Reference with the addition of the following term of reference for the Coventry Shareholder Committee:-**

**2.3 To ensure that the Coventry Shareholder Committee is aware of cross-party views on matters to be decided by the Committee, representatives from the opposition groups will be entitled to attend meetings of the Committee but not to vote. There will be a maximum of four such representatives, two of whom will be nominees of the numerically-largest opposition group and one each from the next two numerically-largest opposition groups. The nominations are to be submitted by those opposition groups. Such representatives will be determined by the Council and will be entitled to nominate substitute members**

1. The Terms of Reference for the following are as set out in the Constitution:

Appeals Committee

Appointments Panel

Audit and Procurement Committee

Cabinet

Coventry Health and Well-being Board

Coventry Shareholder Committee – It is proposed to add an additional Term of Reference (as outlined above) to enable opposition Groups to attend meetings of the Committee but not to vote. This mirrors the current arrangement in place for meetings of Cabinet.

Ethics Committee

Independent Remuneration Committee

Joint Health and Wellbeing Board

Licensing and Regulatory Committee

Planning Committee

Scrutiny Coordination Committee

Scrutiny Boards

2. The terms of reference for the other bodies are as set out below:

**Corporate Parenting Board (To act as a Cabinet Advisory Panel for Looked after Children)**

Terms of Reference

1. The Board will be constituted as a Cabinet Advisory Panel with a politically balanced membership.
2. To focus on the requirements in legislation and in good practice advice for Elected Member involvement and support in service improvement for looked after children and young people.
3. To develop a work programme and allocate and monitor tasks within the City Council to improve outcomes for looked after children.
4. To identify key areas where services and partner agencies need to deliver improved support for looked after children and refer these issues to the relevant organisations as necessary.
5. To develop and support direct communication with looked after children, including formal meetings and consultation leading to the establishment of a Children's Council, and informal meetings with looked after children and young people with a social and enjoyable element.

**Cabinet Member for Policing and Equalities Constitutional Advisory Panel**

Terms of Reference

1. To be responsible for keeping the Constitution up to date and to make recommendations on proposed amendments to the Constitution to the Cabinet Member for Policing and Equalities.
2. To consider recommendations from the Monitoring Officer or the Officer Working Group on updates to the Constitution or on ways in which the Constitution can be amended in order to better achieve its purpose.
3. To bring to the attention of the Monitoring Officer and the Cabinet Member for Policing and Equalities any matters of concern regarding the City Council's Constitution.

Note

Where the timescale does not permit the Advisory Panel to consider any proposed constitutional amendments, any recommendations to Council on those proposed changes to the constitution will be made by the Cabinet Member only

**Cabinet Advisory Panel – School Organisation**Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group.
2. To consider any objections received to school organisation proposals (the establishment of a new school or the closure of a school) and make recommendations to the Local Authority (Cabinet) on the determination of those proposals.

**Cabinet Advisory Panel - Coventry Local Development Plan**Terms of Reference

There is no legal requirement to set up an Advisory Panel to inform the development of a new Local Development Plan however, it is considered to be good practice to do so. The Advisory Panel will ensure regularly timetabled interaction between Elected Members of the group, in relation to the development of the Local Development Plan, and ensure that key issues are identified and discussed early in the process.

**Cabinet Member for Policing and Equalities Advisory Panel - Electoral Arrangements**Terms of Reference

- (1) To review the division of the 18 Wards within the City into Polling Districts in accordance with the Representation of the People Acts and associated legislation.
- (2) In consultation with local Ward Councillors and other such stakeholders as the Panel believe appropriate, to make recommendations to the Returning Officer about suitable polling places within each Ward within the City.
- (3) To consider the staffing arrangements, including the payment of fees, associated with elections and make appropriate recommendations to the Returning Officer and the Cabinet Member.
- (4) To make recommendations to the Cabinet Member and the Returning Officer in relation to any changes to procedures and practices as appropriate with regard to the electoral process within the City, especially in relation to any proposed legislative changes.

## **Cabinet Member for Policing and Equalities Advisory Panel - The Coventry Award of Merit**

### Terms of Reference

1. The object of the Coventry Award of Merit shall be to publicly acknowledge and honour behaviour reflecting the highest ideals of citizenship or outstanding performance in any worthy field of human endeavour which enhances the good name of the City of Coventry and affords inspiration to its citizens.
2. Any person, company or other organisation shall be eligible for consideration for the Coventry Award of Merit who has:-
  - 2.1 Rendered outstanding service to the City of Coventry in service to the local community.
  - 2.2 By outstanding personal effort in the field of sport, industry, government or the arts, brought particular renown to the City of Coventry.
  - 2.3 Made an outstanding contribution to the national life or in international affairs in any field of human activity in a manner which has brought credit upon the City of Coventry.
  - 2.4 By personal example of courage or devotion to duty and service to others, demonstrated the highest ideals of citizenship.
3. The grant of the Award of Merit shall be made by the City Council on the recommendation of Cabinet Member for Policing and Equalities, who will be advised by an Advisory Panel established for the purpose.
4. The Cabinet Member and Advisory Panel shall endeavour to maintain consistently high standards in the submission of recommendations and accordingly shall be at liberty to make such further enquiry into a nomination as they think proper and shall be under no obligation to submit any recommendation unless they are satisfied that in doing so such standards would be maintained.
5. Any individual or organisation (including any member of the Panel of Assessors) may submit a nomination for the Award of Merit. Any such nomination shall be in writing and submitted to the Director of Law and Governance with a detailed statement of the grounds on which it is made.
6. The Award of Merit shall take such form as the City Council may from time to time determine but shall include a Citation signed by the Lord Mayor for the time being stating the grounds on which the Award has been made. Awards shall be made by the Lord Mayor at a public ceremony.

## **Cabinet Member for Policing and Equalities Advisory Panel – The Good Citizen Award**

### Terms of Reference

To provide advice and guidance and make recommendations to the Cabinet Member for Policing and Equalities on the Good Citizen Award.

In particular, to assist the Cabinet Member in the following roles:-

1. Promoting the Good Citizen Award and the honour conferred by the Council on recipients of the Award.
2. Promoting the Council's Equality and Diversity objectives and encouraging nominations from all the communities within Coventry
3. Considering nominations received and, in accordance with agreed criteria, approving recipients for the award to full Council

## **Cabinet Member for Policing and Equalities - Disability Equality Action Partnership – Advisory Panel**

### Terms of Reference

Work jointly to tackle issues which are important to all disabled people in the city

Advise, comment and make recommendation to the Cabinet Member with responsibilities for Equalities on issues impacting disabled people

Take an annual report to the Cabinet Member with responsibilities for Equalities on the progress made through the Disability Equality Action Partnership Advisory Panel.

Identify key areas where services and partner agencies could deliver improvements.

Harness the skills, knowledge and abilities of panel members to strengthen working together to identify and resolve issues.

Provided a conduit for collating and disseminating key messages to disabled people.

Ensure young disabled people and other disability forums are working collaboratively with the Panel.

To receive confirmation that all advice and recommendations have been considered and carried out or are to be implemented in the near future subject to Council policy

Membership of the Advisory Panel will be reviewed on an annual basis.

The Disability Equality Action Partnership Advisory Panel will meet at least three times a year.

**Cabinet Member for Policing and Equalities – Members’ Training and Development Advisory Panel**

Terms of Reference

1. The Panel will be constituted as a Cabinet Member Advisory Panel
2. The purpose of the Panel is to:
  - i. Review Members’ training needs
  - ii. Recommend a Members’ Training and Development programme to the Cabinet Member
  - iii. Monitor delivery of the Training and Development Programme
  - iv. Evaluate the Programme to inform future planning
3. Elected Members on the Advisory Panel will promote the Training and Development Programme to all Elected Members.
4. The Advisory Panel will meet a minimum of two times each Municipal year

# **REPORT 11**

**PRESENTED AT THE ANNUAL MEETING OF  
THE COUNCIL ON 22<sup>nd</sup> May 2025**

## **APPOINTMENTS TO OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2025/2026**

### **Recommendations**

**Council is requested to:**

- 1) Approve the appointments to Outside Bodies for the Municipal Year 2025/26**
- 2) Delegate authority to the Director of Law and Governance, following consultation with the Leader of the Council, to make any outstanding appointments and/or changes to Outside Body appointments for the Municipal Year 2025/26**

## Forums

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Adoption Central England (ACE) (formerly Adoption Panel)	<b>Councillor F Abbott</b>	N	Considers the placement of children for adoption having regard to background information given to the Panel on the child/proposed placement	6 meetings per year
Fostering Panel	<b>Councillor A Tucker</b>	N	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel	25 meetings per year

## Partnerships

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Canal and River Trust West Midlands Regional Advisory Board	<b>Councillor J McNicholas</b>	N	Advises on the transformation of canals and rivers into spaces local people want to visit	Approx. twice per year
Children and Young People's Partnership Board (formerly Children and Young People's Commissioning Board)	<b>Councillor P Seaman -</b> Cabinet Member for Children and Young People  Councillor K Sandhu – Cabinet Member for Education and Skills  Councillor J Birdi - Shadow Cabinet Member for Education and Skills  Councillor J Gardiner - Shadow Cabinet Member for Children's Services	N	Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Meets monthly – <b>Board currently suspended</b>
Integrated Care System Partnership for Coventry and Warwickshire	<b>Councillor K Caan -</b> Cabinet Member for Public Health, Sport, and Wellbeing	N	A statutory committee, bringing together the NHS and local authorities as equal partners to focus more widely on health, public health and social care	TBC
West Midlands Strategic Migration Partnership	<b>Councillor N Akhtar</b>	N	LA-led partnership which provides structure and forums of engagement for effectively dealing with migration, including economic migration and the benefits, at a local, regional, and national level	Meets quarterly

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Belgrade Theatre Trust (Coventry) Limited	<b>Honorary Alderman T Skipper</b>  Councillor P Male	Y	The promotion, maintenance, improvement, and advancement of arts education or for the encouragement of the arts	<ul style="list-style-type: none"> <li>• Board Meetings: 4 times per year</li> <li>• Board Away Days: 2 times per year</li> <li>• Committee Meetings: 4 times per year</li> <li>• Optional ad-hoc sessions: 2 times per year</li> <li>• Total: 12 meetings per year, approx. 30 hours</li> </ul> AGM held in September
Birmingham Airport - Consultative Committee	<b>Councillor C Miks</b>	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information/ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets monthly AGM held in June
Birmingham International Airport Holdings Limited - Board of Directors	<b>Councillor J McNicholas</b>	Y	Airport Company Board of Directors	6 meetings per year AGM held in July

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coombe Abbey Shareholders Panel	<b>Councillor G Duggins</b> (Cabinet Member for Policy and Leadership)  Councillor AS Khan (Cabinet Member for Policing and Equalities)  Councillor J O'Boyle (Cabinet Member for Jobs, Regeneration and Climate Change)  Councillor R Brown (Cabinet Member for Strategic Finance and Resources)	N	To provide assurance that all legal Shareholder requirements are fulfilled and through its governance, seek to protect the delivery of the Council's strategic objectives	Approx. twice per year (Bi-annually at a minimum)
Coventry Airport Consultative Committee	<b>Councillor R Lakha</b>  Councillor C E Thomas (Substitute Member)	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange info; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets quarterly
Coventry Ambassadors Social Enterprise Board	<b>Councillor J O'Boyle</b>	N	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City	Meetings as required

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	<b>Councillor J O'Boyle</b>  Councillor L Harvard  Councillor G Ridley  Councillor P Male	N	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Meets once per year
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	<b>Councillor P Hetherton</b> (Authorised to exercise the Council's vote at General Meetings)  Councillor S Nazir (Substitute for exercising Council's vote at General Meetings)  IN THE ABSENCE OF THE ABOVE MEMBERS: Barry Hastie, Director of Finance and Resources, or his nominated substitute, will exercise the Council's vote)  Councillor T Sawdon	N	The Panel oversees the operation of the Waste Disposal Company	Meets quarterly

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Central England Law Centre – Coventry (formerly Coventry Law Centre)	<b>Councillor L Bigham</b>  Councillor A Jobbar	N	Employs Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits to the people of Coventry	Meets monthly
Coventry Refugee and Migrant Centre - Board	<b>Councillor R Singh</b>  Councillor S Agboola  Councillor M Lapsa  (Councillor N Akhtar - to attend as Observer)	N	Oversees the work of the Centre which covers the main categories of: 1) Help for asylum seekers with subsistence, housing, health, and racial harassment 2) Help set up home for those given leave to remain	Meets monthly except for August and December. AGM held in September
Historic Coventry Trust - Board of Trustees	<b>Councillor M Ali</b>  (Councillor N Akhtar - to attend as Observer)	N	To protect city heritage assets	4 meetings per year.
Local Government Association - General Assembly	<b>Councillor G Duggins</b>  Councillor AS Khan  Councillor K Caan  Councillor G Ridley	N	Acts as the "parliament" for local government	Meets once per year in July (Annual Conference held in July)

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLJC)	<b>Councillor A S Khan</b> (Cabinet Member for Policing and Equalities)	N	Puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Meetings held approx every 3 months
Police and Crime Panel	<b>Councillor A S Khan</b>  Councillor P Akhtar - Substitute Member	N	The Police and Crime Commissioners are held to account on an on-going basis by the Panel	Meets 7 times per year AGM held in June
Regional Flood and Coastal Committee (Severn and Wye)	<b>Councillor P Hetherton</b>	N	Considers matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding	Meets quarterly
Standing Advisory Committee on Religious Education (SACRE)	<b>Councillor K Sandhu</b> (Cabinet Member for Education and Skills)  Councillor L Kelly (Chair of Education and Childrens Services Scrutiny Board (2))	N	To advise Coventry City Council on matters connected with religious worship in community schools and religious education given in accordance with the local Agreed Syllabus	3 meetings per year - October, January and June. Additional meeting 'Agreed Syllabus Conference' once every 5 years to formally approve Agreed Syllabus
Sherbourne Recycling Shareholders Panel	<b>Councillor P Hetherton</b>	N	The Panel oversees the operation of the Recycling Company	As required

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
SIGOMA (Special Interest Groups of Municipal Authorities)	<b>Councillor R Singh</b>  Councillor R Lakha - Substitute Member	N	Represents most large towns and cities in North, Midlands and South coast regions as the collective voice of urban areas across the regions, working to release the opportunities and potential of the communities represented	Meets monthly. AGM held in July.
Tom White Waste Limited Shareholders Panel	<b>Councillor G Duggins</b> (Chair)  Councillor P Hetherton  Councillor S Nazir	N	Overall responsibly for the investment, approval of the business plan and the financial parameters and to set the budget and receive information about the performance of the business.	To be determined
University of Warwick Science Park Business Innovation Centre Board	<b>Councillor J O'Boyle</b> (Authorised to exercise the Council's vote at General Meetings)  NOTE: Richard Moon (alternate) and Paul Beesley (substitute alternate) appointed by Councillor J O'Boyle as his alternates on-going	Y – Non-Executive	Management Board for the body	Approx. Quarterly

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority (Board)	<b>Councillor G Duggins</b> Councillor A S Khan Councillor J O'Boyle (Substitute) Councillor N Akhtar (Substitute)	Y	Management Board for the combined authority to improve economic growth and transport for local authorities in the economic area	Monthly
West Midlands Combined Authority Audit, Risk and Assurance Committee	<b>Councillor R Lakha</b> Councillor A Hopkins (Substitute Member)	N	Responsible for matters concerning internal audit, including risk management, and the promotion and maintenance of high standards of conduct and ethical governance	Bi-monthly
West Midlands Combined Authority Investment Board	<b>Councillor J O'Boyle</b>	N	To make investment decisions on behalf of the WMCA relating to applications made in accordance with the Investment Programme that underpinned the devolution agreement, along with any other investment proposals	Monthly
West Midlands Combined Authority Investment Zone Board	<b>Councillor J O'Boyle</b> (Voting Member)	N	Overall responsibility for developing and delivering the West Midlands Investment Zone and ensuring accountability to Government for its successful and compliant implementation	
West Midlands Combined Authority Overview and Scrutiny Committee	<b>Councillor G Lloyd</b> Substitute - Nominee of Councillor G Lloyd	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the West Midlands Combined Authority	Bi-monthly

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority Transport Delivery Overview and Scrutiny Committee	<b>Councillor P Akhtar</b> Councillor A Tucker Councillor J McNicholas	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions related to transport which are the responsibility of the West Midlands Combined Authority	To be scheduled in line with work programme (Approx. monthly)
West Midlands Employers (WME) Shareholder Board	<b>Councillor A Jobbar</b>	N	West Midlands Employers (WME) acts as an expert advisor, partner, and enabler for Elected Members, senior management, and staff at all levels to help the region create a resilient public sector workforce	Quarterly
West Midlands Fire and Rescue Authority	<b>Councillor C Miks</b> (Voting Member)  Councillor G Lloyd (Substitute Voting Member)	N	Statutory responsibilities to the community of the West Midlands	Meets 5 times per year (Policy Planning Forum, comprising all members, meets 8 times per year)
West Midlands Pensions Committee	<b>Councillor B Singh</b>	N	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund	Meets every four months

## Outside Bodies

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Rail Ltd - Board	<b>Councillor P Akhtar</b> (Principal Director)  Councillor J O'Boyle (Named Substitute Principal Director)	Y	The Board provides West Midlands Rail with strategic and policy guidance towards developing a new, local passenger rail franchise for the West Midlands, as well as gaining influence over other key routes across the region	Meets quarterly
West Midlands Shareholders Airport Committee	<b>Councillor G Duggins</b> (Voting Member)  Councillor A S Khan (Non-voting Member)  Councillor G Ridley (Non-voting Member)	N	Appoints officers to advise the Districts and Airport Committee on Birmingham Airport Holdings Limited and exercises the powers and rights of the Districts as shareholders of the Company	6 meetings per year

## Charities

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Bond's Hospital Estate Charity Trustees	<b>Councillor F Abbott</b>  Mr J Clifford  1 vacancy	N	Charitable organisation that manages property for the benefit of the elderly	Three times per year in May, June, and July
Coventry Association for International Friendship	<b>Councillor R Lakha</b>	N	Brings together organisations and individuals to promote International friendship and create closer ties between citizens of Coventry and its twinned towns	Monthly meetings except August and December (AGM held in May)
Coventry Church (Municipal) Charities Trustees	2 Vacancies	N	Charitable body for the relief of poverty for elderly people	Quarterly in March, June, September and December – Cllrs expected to attend 1 per annum
Bond's and Ford's Almshouse Charity Trustees	2 Vacancies	N	Charitable body to provide sheltered accommodation to the poor and needy citizens of Coventry	Four times per year once the charity is operational
Coventry Citizens' Advice Bureau Board of Trustees	<b>Councillor F Abbott</b>	N	Manages the business of the bureau	Bi-monthly on the second Tuesday of the month at 5.45pm - 7.30pm

## Charities

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry General Charities Trustees	<b>Councillor R Lakha</b> Councillor T Jandu	N	Yearly payment to vicar and church wardens of ecclesiastical parish of St Michael for the poor; yearly payment to Governors of Monks Kirby exhibition foundation; relief for persons in conditions of need, hardship, or distress in Coventry; payment of pensions to poor people, preference given to Freemen of the City; the general advancement of education to persons under 25 years, preference given to sons and daughters of the City	Monthly and 3 monthly sub-committee meetings on a rota basis (AGM held in January)
Daimler Green Recreational Trust	<b>Councillor M Mutton</b>	N	Established to take responsibility for the community facilities being provided at Daimler Green.	Monthly
Sir Charles Barratt Memorial Foundation	<b>Councillor G Hayre</b> Councillor T Sawdon	N	Charitable body that gives grants for musical instruments	Twice per year (AGM held in January)
Soothern and Craner Educational Foundation	<b>Councillor F Abbott</b> Councillor J Birdi Councillor C Miks Councillor C E Thomas	N	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants	Once per year AGM held in July/August
Swillington's Charity Trustees	<b>Councillor K Caan</b> Councillor G Lloyd	N	Charity for the general benefit of the poor in the City of Coventry	Bi-monthly

## Charities

ORGANISATION	2025/2026 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Tom Mann Centre Trust Management Committee	<b>Councillor P Seaman</b> (Trustee)  Councillor R Lakha (Management Committee Member)  Councillor R Thay (Management Committee Member)	N	Charity fund to promote the life of Tom Mann and his involvement with Trade Unions	Once per year
William Proffitt's Charity	<b>Councillor S Nazir</b>  Councillor F Abbott  Dr R Auluck	N	Education of the poor - money distributed to Charities and Schools in the parish of Foleshill	Twice per year in March and December