
Council

23 June, 2026

Name of Cabinet Member:

N/A

Director Approving Submission of the report:

Chief Executive

Ward(s) affected:

City wide

Title:

Exercise of Emergency Functions

Is this a key decision?

N/A

Executive Summary:

This report informs Council of a decision undertaken by the Chief Executive, in accordance with the Constitution and following consultation with the Leader of the Council, Councillor G Duggins, to exercise emergency functions to approve a budget of £400k, funded from corporate contingencies, to support activities associated with the City's celebrations to mark Coventry City Football Club securing the Championship title and promotion to the Premier League.

List of Appendices included:

None

Background papers:

A copy of the signed decision has been published on the Council's website at:

<https://edemocracy.coventry.gov.uk/ecSDDisplay.aspx?NAME=SD4024&ID=4024&RPID=286531763>

Other useful documents

None

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

Yes – 23 June, 2026

Report title: Exercise of Emergency Functions

1. Context (or background)

- 1.1 Part 2M of the City Council's Constitution provides for the Scheme of Functions delegated to Employees including the Chief Executive/Head of Paid Service.
- 1.2 Paragraph 4(a) of Part 2M of the Constitution enables the Chief Executive, following consultation with the Leader, to make decisions required in an emergency.
- 1.3 On 19 April, 2026, the Chief Executive was satisfied that the following decision was required to be taken pursuant to the emergency provision in connection with activities associated with the City's celebrations to mark Coventry City Football Club securing the Championship title and promotion to the Premier League:-
 - i) The approval of a budget of £400,000, funded from corporate contingencies, to support the proposed activities set out in the decision notice to celebrate Coventry City Football Club's achievements.
 - ii) The delegation of authority to the Director of Finance and Resources to negotiate and finalise the terms of the financial arrangements required to give effect to these proposals.
- 1.4 The budget of £400k was allocated from corporate contingencies, with £300k being used to support the parade and music event held at the War Memorial Park and £100k for additional "dressing" the city centre and parade route, along with costs of maintenance and cleaning both before and after the event.
- 1.5 The above decision, including the reasons for the decision taken, has been published on the City Council's website.

2. Options considered

- 2.1 The Chief Executive agreed that the circumstances constituted an emergency, as there was a very short timescale between the point at which promotion was secured (17 April, 2026) and the event date (4 May, 2026), and there were no planned executive meetings. In addition, the Council was in the pre-election period. The Chief Executive was satisfied that the decision to be taken pursuant to this emergency provision was critical to the Council's ability to support the City's celebrations.

3. Results of consultation undertaken

- 3.1 In accordance with the Constitution, the exercise of emergency functions was undertaken in consultation with the Leader of the Council, who confirmed his agreement to this course of action.

4. Timetable for implementing this decision

4.1 In light of the urgent nature of the matter detailed in paragraph 1.3 above, the decisions were implemented immediately.

5. Comments from Director of Finance and Resources and the Director of Law, Governance and Safer Communities

Financial implications

The budget was allocated from corporate contingencies. If appropriate, further reports on matters arising from this decision will be considered by the relevant Council body.

Legal implications

Part 2M of the City Council's Constitution provides for the Scheme of Functions delegated to Employees, including to the Chief Executive/Head of Paid Service. Paragraph 4 (a) of Part 2M enables the Chief Executive, following consultation with the Leader, to make decisions in an emergency.

Report author(s):

Name and job title:

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Julie Nugent	Chief Executive		12/06/26	15/06/26

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