

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Adult Services held at 2.00 pm on**  
**Thursday, 25 September 2025**

Present:

Members:                   Councillor L Bigham (Cabinet Member)  
                                  Councillor B Mosterman (Shadow Cabinet Member)  
                                  Councillor D Toulson (Deputy Cabinet Member)

Employees (by Service  
Area):

Adults and Housing       L Hay  
Law and Governance     T Robinson

### **Public Business**

1.       **Declarations of Interest**

There were no disclosable pecuniary interests.

2.       **Minutes**

The minutes of the meeting held on the 24 February 2025 were agreed and signed as a true record.

There were no matters arising.

3.       **Quarter Four Performance 2024/25 - Adult Social Care**

The Cabinet Member for Adults Services considered a report of the Director of Adults and Housing that provided an update to Adult Social Care performance for quarter four 2024/25, alongside actions in place to improve performance and proposed next steps.

Adult Social Care performance is measured in line with the Department of Health and Social Care (DHSC) national Adult Social Care Outcomes Framework (ASCOF) and this performance is reported nationally at year end. Adult Social Care (ASC) also measures a series of locally defined indicators, which are reported to the Adult Social Care Management Team on a quarterly basis.

The report updated the Cabinet Member on the quarter four performance, provided a summary of key changes and improvements, and outlined actions in place to improve performance and proposed next steps. It also provided an opportunity for the Cabinet Member to provide comment.

An appendix to the report outlined the ASCOF figures for each of the four domains and indicators set out in the report, demonstrating the quarter four improvement of

key areas in comparison to 2021/22 and 2022/23 figures. Directional arrows were displayed to summarise performance compared to previous years against these indicators. It also provided a useful comparison between Coventry City Council's figures and those at a regional and national level.

The Cabinet Member was provided with a detailed assessment of the variations in the ASCOF figures and the work undertaken to gradually improve every indicator figure. The Cabinet Member was also updated on the engagement work being undertaken, especially with regard to the digitalisation of ASC and the introduction of the Bridget Tool to provide carers with crucial information and opportunities for short breaks whenever needed. The Cabinet Member spoke to personal stories of carers who have benefited from the tool and therefore acknowledged, supported and welcomed these improvements.

**RESOLVED that the Cabinet Member for Adult Services:**

- 1) Notes and endorses the action taken in relation to the Adult Social Care quarter four 2024/25 performance including the next steps as outlined in this report.**
- 2) Encourages the use of case studies in subsequent Adult Social Care Quarterly and Annual Reports.**

**4. Outstanding Issues**

There were no outstanding issues.

- 5. Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved**

(Meeting closed at 2.40 pm)