



The Oak Inn 2023
119 Gosford Street
Coventry
CV1 5DL

Street Scene & Regulatory Services
Licensing Department

Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

licensing@coventry.gov.uk
www.coventry.gov.uk

Phone: 024 7697 5496

Our reference WK/223022691
Date: 09 August 2023

Dear Sirs

Licensing Act 2003 – Premises Licence
The Oak Inn, 119 Gosford Street, Coventry, CV1 5DL

Please find attached the Premises Licence number LN/222000014 issued under the Licensing Act 2003 for The Oak Inn, The Oak Inn, 119 Gosford Street, Coventry, CV1 5DL

Your licence may be subject to conditions which will appear on your licence; you should ensure these conditions are met along with embedded conditions or conditions carried across from existing licences. If you are unsure about the conditions, please contact a Licensing Officer.

Mandatory Conditions are also attached to your licence as provided by the Act and subsequent 2010 and 2014 Orders, these can be found at Annex 1.

In addition, you must have regard to the following:

Duty to keep the licence

The premises licence or a certified copy of it must be kept at the premises. The summary of the licence must be clearly displayed at the premises. **If you have received your premises licence in a PDF format via email, it is your duty to print the licence and display it.** It is an offence not to comply with this.

Duty to produce the licence

Any Police Officer or authorised officer of the licensing authority may require the holder of a premises licence to produce it for examination.

Company Dissolution/Insolvency

If your company becomes insolvent or is dissolved, any licence held under the Licensing Act 2003 will immediately lapse. If there has been less than 28 days since the company was dissolved, you could apply to transfer the licence with immediate effect. Please contact the Licensing Team immediately to discuss your options.

Surrender of the licence

If you wish to surrender the licence you must notify this department and return the premises licence in full.

Change of name or address

You must tell this department if you change your name or address and return the premises licence.

Change of Designated Premises Supervisor

If you wish to change the premises supervisor named on the licence, you must apply to this department and give notice to the Police.

Changes to licence

If you want to change your operation, add new activities, change the hours, or remove conditions then you may need to apply for a variation of your licence or a temporary event notice. Please contact us for further advice.

Failure to comply with any of the above requirements is an offence.

Your new licence is subject to an annual fee - We will send you an invoice in advance of the renewal date. Please contact the Licensing Team on 024 7697 5496 if you require further assistance.

Yours sincerely



Billy Rawlings (Mrs)
Licensing Officer

Pre-Application Licensing Solutions:

We now offer assistance, guidance and support with your licensing applications. Our NEW pre-application advice & assistance service gives you best of local licensing knowledge at an affordable rate.

Applications are dealt with safely, securely, saving you time and money, and giving you peace of mind that your application is fit for purpose and ready to be processed without delay.

Prices start from £36.00. Contact us for a quote: licensing@coventry.gov.uk

LICENSING ACT 2003

Full Premises Licence

The Oak Inn

Premises licence number	LN/222000014
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Part One – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description The Oak Inn 119 Gosford Street	
Post town Coventry	Post code CV1 5DL
Telephone number	

Where the licence is time limited the dates N/A

The times the licence authorises the carrying out of Licensable Activities		
On & Off The Premises	From	To
Supply of Alcohol		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
New Year's Eve: 10:00 to New Year's Day - terminal hour as proposed. To allow an additional hour on the commencement of British Summer Time.		

Indoors	From	To
Exhibiting Film		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
There shall be no films shown to a close seated audience. When hours for sale of alcohol are extended hereunder these hours are also extended.		

Indoors	From	To
Late Night Refreshment		
Sunday	23:00	03:00
Monday	23:00	03:00
Tuesday	23:00	03:00
Wednesday	23:00	03:00
Thursday	23:00	03:00
Friday	23:00	03:00
Saturday	23:00	03:00
When hours for sale of alcohol are extended hereunder these hours are also extended.		

LICENSING ACT 2003

Full Premises Licence

Indoors	From	To
Indoor Sporting Event		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
Restricted to traditional pub games in the presence of an audience, including (but not limited to) darts, pool, snooker, dominos and similar. When hours for sale of alcohol are extended hereunder these hours are also extended.		

Indoors	From	To
Live Music		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
Live music and amplified voice. When hours for sale of alcohol are extended hereunder these hours are also extended.		

Indoors	From	To
Recorded Music		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
Recorded music, including juke box, with or without a DJ, during normal business hours or as part of functions and including audience participation. When hours for sale of alcohol are extended hereunder these hours are also extended.		

Indoors	From	To
Performances of Dance		
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
When hours for sale of alcohol are extended hereunder these hours are also extended.		

LICENSING ACT 2003

Full Premises Licence

Hours	From	To
Open to the Public		
Sunday	09:00	03:30
Monday	09:00	03:30
Tuesday	09:00	03:30
Wednesday	09:00	03:30
Thursday	09:00	03:30
Friday	09:00	03:30
Saturday	09:00	03:30

The premises will close 30 minutes after the end of the non-standard timings.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies
ON & OFF SALES

Part Two

Name, (registered) address, telephone number(s) and email of holder of premises licence

The Oak Inn 2023
119 Gosford Street
Coventry
CV1 5DL
07554 761 321
theoakinn.coventry@gmail.com

Registered number of holder, for example company number, charity number (where applicable)
14709081

Name (registered) address, and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Cemil Yavuz
37 Vinecote Road
Coventry
CV6 5DZ
07841 191260

Personal Licence Number and Issuing Authority of Personal Licence held by Designated Premises Supervisor where the premises authorises the supply of alcohol

Licence number - **CV212000048** - **Coventry City Council**

Dated this 9th August 2023



Regulatory Services Manager
Licensing Team
Streetscene & Regulatory Services
PO Box 15
Coventry City Council
Earl Street
Coventry
CV1 5RR

Annex 1**Mandatory Conditions****Section 19 Licensing Act 2003**

Where this licence authorises the supply of alcohol,

1. No supply of alcohol may be made under the licence:
 - a. at a time when there is no designated premises supervisor (DPS) in respect of the licence, or
 - b. at a time when the DPS does not hold a personal licence or that licence is suspended

2. Every supply of alcohol under the licence must be made or authorised by a person who holds a personal licence

Section 20 Licensing Act 2003

Where this licence authorises the exhibition of films,

- (1) the admission of children to the exhibition of any film will be restricted.
- (2) Where the film classification body is specified in the licence, unless otherwise stated, admission of children must be restricted in accordance with any recommendation made by that body.
- (3) Where :
 - i. the film classification body is not specified in the licence,
or
 - ii. the licensing authority has notified the holder of the licence that this subsection applies to the film in question,
admission of children must be restricted in accordance with any recommendation made by that licensing authority.

Section 21 Licensing Act 2003

Where this licence includes a condition that at specified times one or more individuals must be on the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

Where a licence authorises alcohol to be consumed on the premises the following conditions apply:

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request,

before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

Annex 2

Conditions consistent with the Operating Schedule

Licensees Statement of Operating Schedule as attached including:

Part 1

- A) General all four licensing objectives**
- B) The Prevention of Crime and Disorder**
- C) Public Safety**
- D) Prevention of Public Nuisance**
- E) Protection of Children from Harm**

Voluntary Condition agreed with the Responsible Authorities

Voluntary Condition agreed with Environmental Protection:

Doors and windows shall be kept closed after 23.30 when live and/or recorded entertainment is undertaken.

Part 2

Conditions reproducing the effect of all conditions currently attached to the existing licence (both standard and special conditions).

Licensing Act 1964 - None

Theatres Act 1968- None

Cinemas Act 1985 – None

Public Entertainment - None

Describe the steps you intend to take to promote the four licensing objectives:

The Oak Inn – LN/222000014

a) General – All four Licensing Objectives

Application is made to reinstate the Premises Licence revoked on the 15th November. Application is made by Marston's Plc who did not operate the premises at the time of the Review and who have worked with West Midlands in connection with the terms upon which the re-licensing of the premises should be undertaken.

It is intended that the premises should continue to trade as a late night venue but on lesser hours and with new management.

The above is provided by way of explanation and not intended to be converted into conditions.

b) The prevention of crime and disorder

No further risks have been identified which need to be addressed, save as below

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition.

(a) Cameras shall encompass all ingress, egress and include all areas to which the public have access, including fire escapes, stairwells and where the supply of alcohol occurs (with the exception of areas agreed by the Police, for example toilet cubicles).

(b) The CCTV shall be recording at all times that the premises are open to the public.

(c) Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be retained securely for a period of 31 days and handed to Police upon reasonable request.

(d) The Premises Licence Holder must ensure at all times a DPS or appointed members of staff are capable and competent at downloading CCTV footage in a recordable format to the Police and Local Authority upon reasonable request.

(e) The Police or local authority will be given a copy of the CCTV in a suitable format within 48 hours of any reasonable request.

(f) A member of staff shall be present at all reasonable times when the premises is operating to download footage from CCTV or Body Worn Cameras upon the reasonable request of the Police.

2. Door supervisors shall be employed in line with the written risk assessment.

3. All door supervisors should at all times when working wear uniform that clearly identifies them to the public as door supervisors including high visibility tabard bearing identification reference, SIA accreditation and will use Body Worn Video (BWV)

4. All BWV footage will be retained for a minimum of 21 days and shall be produced to the Police or Responsible Authority within 48 hours of request. Where BWV is recorded onto a hard drive system any DVD, USB subsequently produced will be in a format so it can be played back on a standard PC or DVD player.

5. A register of SIA shall be maintained at the premises and shall include

(a) Identity of each member of door staff

(b) SIA Registration number

(c) High visibility tabard identification

(d) BWV camera number

(e) Date and times of duty.

6. When door supervisors are employed they will undertake body searches. There shall be at least one male and one female door supervisor available, so as to undertake searches appropriate to the customers identified gender before

gaining entry to the premises. Door supervisors to search confiscate and exclude those found to be carrying illegal drugs or offensive weapons.

7. When searches are undertaken the Licence Holder shall erect and maintain clear and prominent notice on the exterior of the premises advising customers that:

- (a) It is a condition of entry is that customers agree to be searched on entry and whilst in the premises
- (b) The Police will be informed if anyone is found in possession of controlled substances or weapons.

8. The premises shall have a written drug policy which will contain but not limited to the following:

- (a) Strategies to minimise the use and supply of illegal drugs within the premises.
- (b) Agreed procedure for the handling and retention of any article seized and/or found.
- (c) Clear policy for the handling and packaging of seized items.
- (d) Recording of items held by the premises and time, date and method of delivery to the Police.

9. Premises to actively participate in Town Centre Radio System.

10. The premises to actively take part in and to attend Pubwatch so long as the same exists.

11. When the premises operates after 23:00 hours on Thursdays, Fridays, Saturdays and Bank Holiday Sundays a Personal Licence Holder to be on site at all times save for in the event of an emergency.

12. A digital or written record shall be kept detailing all incidents that occur at the Premises, this must be completed immediately after the incident or at the latest before the staff member finishes their shift detailing the following:

- (a) The day, date and time of the incident
- (b) The member of staff making the entry.
- (c) All members of staff involved in the incident
- (d) An account of the incident
- (e) Details of any persons injured, and the injuries sustained
- (f) If Police were contacted, by what method (phone, town radio), by whom and incident number provided
- (g) Any other details thought relevant

13. A digital or written record by way of a refusal register will be in operation at the premises. All staff involved in the sale of alcohol will be fully trained in the system and it will record the following:

- (a) Item refused
- (b) Name of description of the person refused.
- (c) Reason for refusal.
- (d) Name of staff member making refusal
- (e) The incident and refusal registers will be available for inspection to any Police Officer or Local Authority Licensing Officer at any reasonable time.

14. The venue will have the following policies in place dispersal, drugs, search and evacuation and the same shall be available to West Midlands Police and the Licensing Authority upon reasonable request.

15. All persons employed whether paid or unpaid at the venue will have training in respect of Challenge 21, Drugs Policy, Admission Policy, Public Safety and vulnerability.

16. Initial training shall take place within 6 weeks of employment, training shall be refreshed every year. Records of all training shall be retained on the premises for inspection by the Police or Local Authority Licensing Officer upon reasonable request.

17. Alcoholic and other drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose.

18. When the premises operates after 23:00 hours in respect of Fridays, Saturdays and Bank Holiday Sundays the following additional steps will be undertaken:

After 23:00 hours only one entrance will be available to members of the public.

After 23:00 hours until closure the courtyard area shall be controlled via a barrier system covering the width of the courtyard adjacent to the public highway, such area to be monitored by an SIA doorstaff

c) Public safety

No further risks have been identified which need to be addressed, save as below

1. To comply with the reasonable requirements of the fire officer from time to time.
2. The premises will have adequate safety and fire fighting equipment and such equipment will be maintained in good operational order.
3. Staff will be trained on matters of safety, evacuation and use of emergency equipment as required.
4. Spillages and breakages will be removed as soon as possible to reduce the risk to patrons and staff.

d) The prevention of public nuisance

No further risks have been identified which need to be addressed, save as below

1. Where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.
2. Noise or vibration shall not emanate from the premises so as to cause a nuisance to nearby properties.
3. The premises shall manage any queues forming outside the premises so as to not cause public nuisance or public safety issues.

e) The protection of children from harm

1. No person under the age of 16 shall be on the premises after 21:30 hours unless attending a pre-booked function or dining.
2. The premises will undertake the "Challenge 25" Scheme and it will be advertised with sufficient signage to ensure patrons are aware.
3. The proof of age that will be accepted by staff will be a photographic driving licence, a passport, a 'PASS' marked proof of age card, Foreign identity cards and military cards.

Annex 3

Conditions Attached after a Hearing by the Licensing Authority

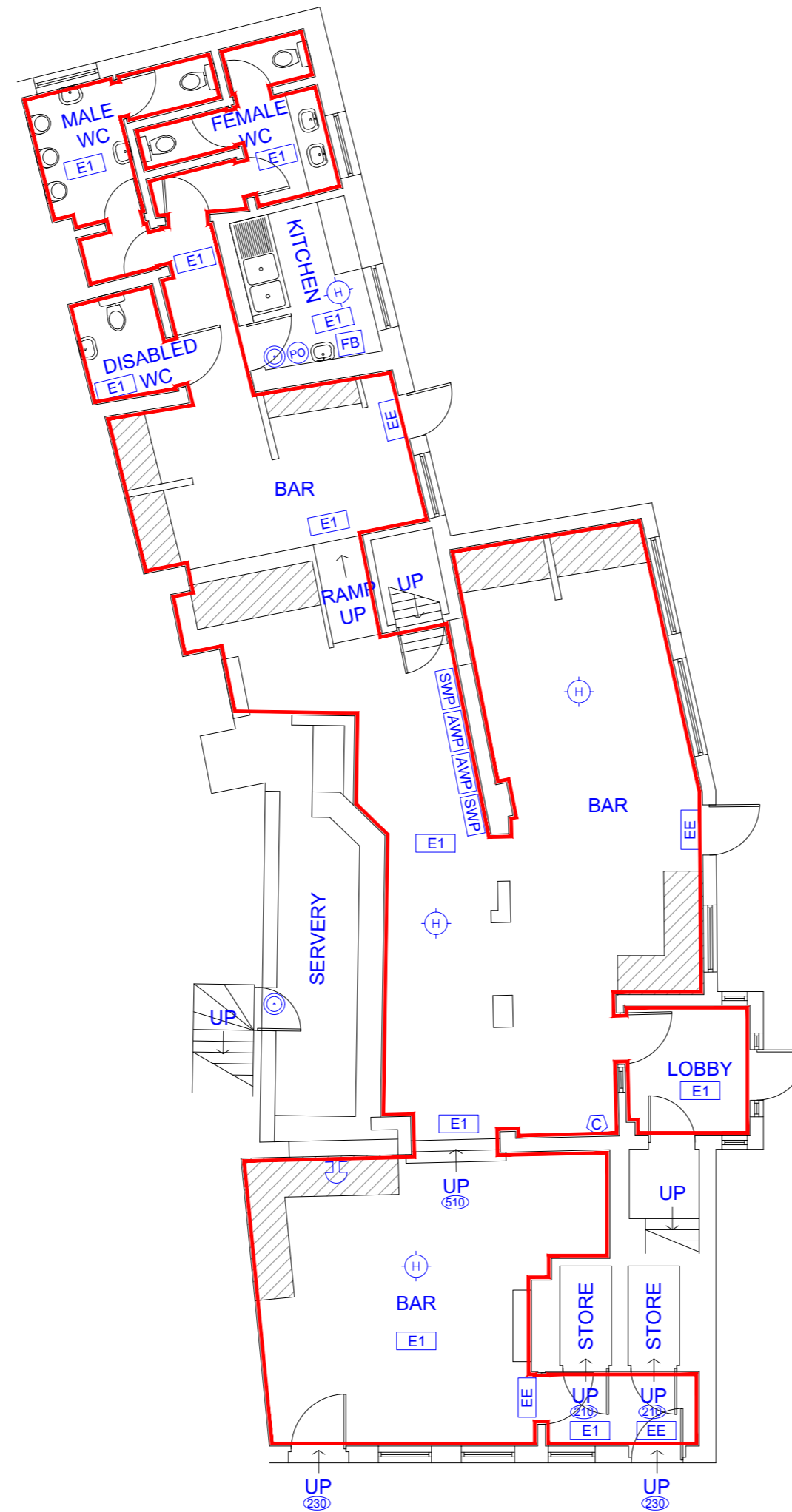
Annex 4

Plans

The Plan attached to this licence as attached.

KEY

- N1 General Fire Notice
- N2 Staff Fire Notice
- N3 'Fire Door Keep Locked' sign
- N4 'Fire Exit Keep Clear' sign
- N5 'Fire Door Keep Locked' sign
- FB Fire Blanket
- DP Dry Powder Fire Extinguisher
- CO Carbon Dioxide Fire Extinguisher
- FO Foam Fire Extinguisher
- WA Water Fire Extinguisher
- E1 Emergency Light Fitting
- EE Emergency Exit Sign
- H Heat Detector
- S Smoke Detector
- ⊙ Break Glass Call Point
- ⌋ Fire Alarm Sounder
- FAP Fire Alarm Panel
- AWP Amusement with Prizes
- SWP Skill with Prizes
- ATM Cash machines
- PP Pay Phone
- J Juke Box
- C Cigarette M/c



DAK INN
 119 GOODFORD STREET
 COVENTRY
 CV1 5DL
 PHC: 91556

Drawing No: 11.21/91556/GF

LICENCE PLAN

Scale: 1:100 @ A2 Drawn By: AF

MARSTON'S PUBS AND BARS, SURVEYORS
 DEPARTMENT, MARSTON'S HOUSE, BREWERY
 ROAD, WOLVERHAMPTON, WV1 4JT
 Tel: 01902 711811

- * Contractors responsibility to check all site dimensions & levels prior to commencing works.
- * Contractor to comply in all respects with current building regulations & guidelines whether specified on this drawing or not.
- * The drawing must be read & checked against any other specialist drawings provided by the company or by consultants.
- * This drawing and the works depicted are the copyright of the company & may not be replicated without written permission.

LICENSING ACT 2003

Summary Licence

To Be Displayed

The Oak Inn

Premises licence number	LN/222000014
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Postal address of premises, or if none, ordnance survey map reference or description	
The Oak Inn 119 Gosford Street	
Post town	Post code
Coventry	CV1 5DL
Telephone number	

Where the licence is time limited the dates
N/A

The times the licence authorises the carrying out of licensable activities		
On & Off The Premises		
Supply of Alcohol	From	To
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00
New Year's Eve: 10:00 to New Year's Day - terminal hour as proposed. To allow an additional hour on the commencement of British Summer Time.		

	Indoors		
Exhibiting Film		From	To
	Sunday	09:00	03:00
	Monday	09:00	03:00
	Tuesday	09:00	03:00
	Wednesday	09:00	03:00
	Thursday	09:00	03:00
	Friday	09:00	03:00
	Saturday	09:00	03:00
There shall be no films shown to a close seated audience. When hours for sale of alcohol are extended hereunder these hours are also extended.			

	Indoors		
Late Night Refreshment			
	Sunday	23:00	03:00
	Monday	23:00	03:00
	Tuesday	23:00	03:00
	Wednesday	23:00	03:00
	Thursday	23:00	03:00
	Friday	23:00	03:00
	Saturday	23:00	03:00
When hours for sale of alcohol are extended hereunder these hours are also extended.			

LICENSING ACT 2003

Summary Licence To Be Displayed

Indoors		
Indoor Sporting Event	From	To
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00

Restricted to traditional pub games in the presence of an audience, including (but not limited to) darts, pool, snooker, dominos and similar. When hours for sale of alcohol are extended hereunder these hours are also extended.

Indoors		
Live Music	From	To
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00

Live music and amplified voice. When hours for sale of alcohol are extended hereunder these hours are also extended.

Indoors		
Recorded Music	From	To
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00

Recorded music, including juke box, with or without a DJ, during normal business hours or as part of functions and including audience participation. When hours for sale of alcohol are extended hereunder these hours are also extended.

Indoors		
Performances of Dance	From	To
Sunday	09:00	03:00
Monday	09:00	03:00
Tuesday	09:00	03:00
Wednesday	09:00	03:00
Thursday	09:00	03:00
Friday	09:00	03:00
Saturday	09:00	03:00

When hours for sale of alcohol are extended hereunder these hours are also extended.

LICENSING ACT 2003
Summary Licence
To Be Displayed

Hours	From	To
Open to the Public		
Sunday	09:00	03:30
Monday	09:00	03:30
Tuesday	09:00	03:30
Wednesday	09:00	03:30
Thursday	09:00	03:30
Friday	09:00	03:30
Saturday	09:00	03:30

The premises will close 30 minutes after the end of the non-standard timings.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

ON & OFF SALES

Name, (registered) address, telephone number and email of holder of premises licence

The Oak Inn 2023
119 Gosford Street
Coventry
CV1 5DL

07554 761 321

theoakinn.coventry@gmail.com

Registered number of holder, for example company number, charity number (where applicable)

14709081

Name of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol

Cemil Yavuz

State whether access to the premises by children is restricted or prohibited

N/A

Dated this 9th August 2023



Regulatory Services Manager
Regulatory Services

Licensing Team
Streetscene & Regulatory Services
PO Box 15
Coventry City Council
Earl Street
Coventry
CV1 5RR