

**PRESENTED AT ANNUAL GENERAL MEETING ON
16th May 2024**

**APPOINTMENTS TO OUTSIDE BODIES FOR
THE MUNICIPAL YEAR 2024/25**

Recommendations

Council is requested to:

- 1) Approve the appointments to Outside Bodies for the Municipal Year 2024/25**
- 2) Delegate authority to the Director of Law and Governance, following consultation with the Leader of the Council, to make any outstanding appointments and/or changes to Outside Body appointments for the Municipal Year 2024/25**

Forums

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Adoption Central England (ACE) (formerly Adoption Panel)	Councillor F Abbott	N	Considers the placement of children for adoption having regard to background information given to the Panel on the child/proposed placement	Meets fortnightly
Fostering Panel	Councillor A Tucker	N	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel	25 meetings per year

Partnerships

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Canal and River Trust West Midlands Regional Advisory Board	Councillor J McNicholas	N	Advises on the transformation of canals and rivers into spaces where local people want to visit	Approx. twice per year
Children and Young People's Partnership Board (formerly Children and Young People's Commissioning Board)	Councillor P Seaman - Cabinet Member for Children and Young People Councillor K Sandhu – Cabinet Member for Education and Skills Councillor J Birdi - Shadow Cabinet Member for Education and Skills Councillor J Gardiner - Shadow Cabinet Member for Children's Services	N	Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Meets monthly
Integrated Care System Partnership for Coventry and Warwickshire	Councillor K Caan - Cabinet Member for Public Health, Sport, and Wellbeing	N	A statutory committee, bringing together the NHS and local authorities as equal partners to focus more widely on health, public health and social care	TBC

Partnerships

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Strategic Migration Partnership	Councillor D Welsh	N	Local Authority-led partnership which provides structure and forums of engagement for effectively dealing with migration, including economic migration and the benefits, at a local, regional, and national level	Meets quarterly

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Belgrade Theatre Trust (Coventry) Limited	Honorary Alderman T Skipper Councillor R Bailey	Y	The promotion, maintenance, improvement, and advancement of arts education or for the encouragement of the arts	Meets approx. 6 times per year. AGM held in September.
Birmingham Airport - Consultative Committee	Councillor C Miks	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information/ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets monthly. AGM held in June
Birmingham International Airport Holdings Limited - Board of Directors	No Appointment Required for 2024/25	Y	Airport Company Board of Directors	Meets 4 times per year. AGM held in July

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coombe Abbey Shareholders Panel	<p>Councillor G Duggins - Leader of the Council and Cabinet Member for Policy and Leadership</p> <p>Councillor AS Khan - Cabinet Member for Policing and Equalities</p> <p>Councillor J O'Boyle - Cabinet Member for Jobs, Regeneration and Climate Change</p> <p>Councillor R Brown - Cabinet Member for Strategic Finance and Resources</p>	N	To provide assurance that all legal Shareholder requirements are fulfilled and through its governance, seek to protect the delivery of the Council's strategic objectives	Approx. twice per year (Bi-annually at a minimum)
Coventry Airport Consultative Committee	<p>Councillor R Lakha</p> <p>Councillor C E Thomas - Substitute Member</p>	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange info; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets quarterly

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry Ambassadors Social Enterprise Board	Councillor J O'Boyle	N	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City	Meetings as required
Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	Councillor J O'Boyle Councillor L Harvard Councillor G Ridley Councillor P Male	N	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Meets once per year
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Councillor P Hetherton - Authorised to exercise the Council's vote at General Meetings Councillor G Lloyd - Substitute for exercising Council's vote at General Meetings (IN THE ABSENCE OF THE ABOVE MEMBERS: Barry Hastie, Director of Finance and Resources, or his nominated substitute, will exercise the Council's vote) Councillor T Sawdon	N	The Panel oversees the operation of the Waste Disposal Company	Meets quarterly

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry Law Centre Limited	Councillor A Tucker Councillor A Jobbar	N	Employs Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits to the people of Coventry	Meets monthly
Coventry Refugee and Migrant Centre - Board	Councillor R Singh Councillor S Agboola Councillor M Lapsa (Councillor D Welsh - to attend as Observer)	N	Oversees the work of the Centre which covers the main categories of: 1) Help for asylum seekers with subsistence, housing, health, and racial harassment 2) Help set up home for those given leave to remain	Meets monthly except for August and December. AGM held in September
Historic Coventry Trust - Board of Trustees	Councillor M Ali (Councillor D Welsh - to attend as Observer)	N	To protect city heritage assets	As required
Local Government Association - General Assembly	Councillor G Duggins Councillor AS Khan Councillor K Caan Councillor G Ridley (Councillor R Bailey – Substitute for Councillor Ridley)	N	Acts as the "parliament" for local government	Meets once per year in July (Annual Conference held in July)

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLJC)	Councillor A S Khan - Cabinet Member for Policing and Equalities	N	Puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Meetings held approx. every 3 months
Police and Crime Panel	Councillor A S Khan AND Councillor K Sandhu - Substitute Member <u>Joint Appointment for 2024/25</u> Councillor P Akhtar AND Councillor P Seaman - Substitute Member	N	The Police and Crime Commissioners are held to account on an on-going basis by the Panel	Meets 7 times per year. AGM held in June
Regional Flood and Coastal Committee (Severn and Wye)	Councillor P Hetherton	N	Considers matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding.	Meets quarterly
Standing Advisory Committee on Religious Education (SACRE)	Councillor K Sandhu - Cabinet Member for Education and Skills Councillor CE Thomas	N	To advise Coventry City Council on matters connected with religious worship in community schools and religious education given in accordance with the local Agreed Syllabus.	3 meetings per year - October, January and June. Additional meeting 'Agreed Syllabus Conference' once every 5 years to formally approve Agreed Syllabus.

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Sherbourne Recycling Shareholders Panel	Councillor P Hetherton	N	The Panel oversees the operation of the Recycling Company	As required
SIGOMA (Special Interest Groups of Municipal Authorities)	Councillor R Singh Councillor R Lakha - Substitute Member	N	Represents most of the large towns and cities in the North, Midlands and South coast regions of England as the collective voice of urban areas across the regions, working to release the opportunities and potential of the communities represented	Meets monthly. AGM held in July.
Tom White Waste Limited Shareholders Panel	Councillor G Duggins (Chair) Councillor P Hetherton Councillor G Lloyd	N	Overall responsibly for the investment, approval of the business plan and the financial parameters and to set the budget and receive information about the performance of the business.	To be determined
University of Warwick Science Park Business Innovation Centre Board	Councillor J O'Boyle - Authorised to exercise the Council's vote at General Meetings	Y – Non-Executive	Management Board for the body.	Approx. Quarterly

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority (Board)	Councillor G Duggins Councillor A S Khan Councillor J O'Boyle - Substitute Member Councillor D Welsh - Substitute Member	Y	Management Board for the combined authority to improve economic growth and transport for local authorities in the economic area	Monthly
West Midlands Combined Authority Audit, Risk and Assurance Committee	Councillor R Lakha Councillor B Singh - Substitute Member	N	Responsible for matters concerning internal audit, including risk management, and the promotion and maintenance of high standards of conduct and ethical governance.	Bi-monthly
West Midlands Combined Authority Environment and Energy Board (formerly Environment Board)	Councillor J O'Boyle	Y	Advises West Midlands on Strategic Economic Plan goals on Carbon, Renewable Energy, Fuel Poverty, Air Quality, Waste, Natural Environment, and growth of the green business sector	Bi-annually

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority Housing and Land Delivery Board	Councillor D Welsh	N	To assist in the accelerated delivery of housing and employment space across the West Midlands by overseeing the delivery of the Housing & Land Delivery Action Plan and identifying freedoms and flexibilities that should underpin negotiations with the government and future devolution agreements	Bi-monthly
West Midlands Combined Authority Investment Board	Councillor J O'Boyle	N	To make investment decisions on behalf of the WMCA relating to applications made in accordance with the Investment Programme that underpinned the devolution agreement, along with any other investment proposals	Monthly
West Midlands Combined Authority Overview and Scrutiny Committee	Councillor N Akhtar Councillor L Kelly - Substitute Member	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the West Midlands Combined Authority	Bi-monthly
West Midlands Combined Authority Economic Growth Board (formerly Strategic Economic Development Board)	Councillor G Duggins	Y	Support the development of a number of the targets set out in the Strategic Economic Plan	As required

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority Transport Delivery Overview and Scrutiny Committee	Councillor P Akhtar Councillor J McNicholas Councillor A Tucker	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions related to transport which are the responsibility of the West Midlands Combined Authority	To be scheduled in line with work programme (Approx. monthly)
West Midlands Combined Authority Wellbeing Board	Councillor K Caan	N	Supports the West Midlands in achieving its ambition of improving health outcomes for residents as quickly as possible by having responsibility for setting the overarching strategic vision for the region's health and social care economy	Quarterly
West Midlands Employers (WME) Management Board	1 Labour Group Appointment To Be Confirmed	N	West Midlands Employers (WME) has acted as an expert advisor, partner and enabler for elected members, senior management and staff at all levels to help the region create a resilient public sector workforce.	Quarterly
West Midlands Fire and Rescue Authority	Councillor C Miks - Voting Member Councillor G Lloyd - Substitute Voting Member	N	Statutory responsibilities to the community of the West Midlands	Meets 5 times per year (Policy Planning Forum, comprising all members, meets 8 times per year)

Outside Bodies

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Investment Zone (WMIZ) Joint Committee	Councillor J O'Boyle - Voting Member	N	The WMCA is required by Government to act as the accountable body for the successful and compliant implementation of the WMIZ - the WMCA has initially established a WMIZ Joint Committee as the governance body, which also has delegated authority to make all decisions in relation to the IZ up to a financial threshold to be set by the WMCA Board	To be confirmed
West Midlands Pensions Committee	Councillor B Singh Councillor R Brown - Substitute Member	N	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund	Meets every four months
West Midlands Rail Ltd - Board	Councillor P Akhtar - Principal Director Councillor J O'Boyle - Named Substitute Principal Director	Y	The Board provides West Midlands Rail with strategic and policy guidance towards developing a new, local passenger rail franchise for the West Midlands, as well as gaining influence over other key routes across the region	Meets quarterly
West Midlands Shareholders Airport Committee	No Appointments Required for 2024/25	N	Appoints officers to advise the Districts and Airport Committee on Birmingham Airport Holdings Limited and exercises the powers and rights of the Districts as shareholders of the Company	6 meetings per year

Charities

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Blue Coat School Foundation - Trustees	Mr T Skipper Mrs J Jackson	N	Charitable body responsible for property management	2/3 times per year
Bond's Hospital Estate Charity Trustees	Councillor F Abbott Mr J Clifford Mrs S C Forte	N	Charitable organisation that manages property for the benefit of the elderly	Three times per year in May, June, and July
Coventry Association for International Friendship	Councillor R Lakha	N	Brings together organisations and individuals to promote International friendship and create closer ties between citizens of Coventry and its twinned towns	Twice per year (AGM held in May)
Coventry Church (Municipal) Charities Trustees	2 Labour Group Appointments to be confirmed	N	Charitable body for the relief of poverty for elderly people	Quarterly in March, June, September and December
Bond's and Ford's Almshouse Charity Trustees	2 Labour Group Appointments to be confirmed	N	Charitable body to provide sheltered accommodation to the poor and needy citizens of Coventry	Four times per year once the charity is operational
Coventry Citizens' Advice Bureau Board of Trustees	No Appointment Required for 2024/25	N	Manages the business of the bureau	Bi-monthly on the second Tuesday of the month at 5.45pm - 7.30pm

Charities

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry General Charities Trustees	Councillor R Lakha Councillor T Jandu	N	Yearly payment to vicar & church wardens of ecclesiastical parish of St Michael for the poor; yearly payment to Governors of Monks Kirby exhibition foundation; relief for persons in conditions of need, hardship, or distress in Coventry; payment of pensions to poor people, preference given to Freemen of the City; the general advancement of education to persons under 25 years, preference given to sons and daughters of the City	Monthly (AGM held in January) AND Quarterly meetings to consider applications
Daimler Green Recreational Trust	1 Labour Group appointment to be confirmed	N	Established to take responsibility for the community facilities being provided at Daimler Green.	Monthly
Sir Charles Barratt Memorial Foundation	Councillor G Hayre Councillor T Sawdon	N	Charitable body that gives grants for musical instruments	Ad-hoc (AGM held in January)
Soothern and Craner Educational Foundation	No Appointments Required for 2024/25	N	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants	Once per annum AGM held in July/August
Swillington's Charity Trustees	Councillor K Caan Councillor G Lloyd	N	Charity for the general benefit of the poor in the City of Coventry	Bi-monthly

Charities

ORGANISATION	2024/2025 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Tom Mann Centre Trust Management Committee	No Appointments Required for 2024/25	N	Charity fund to promote the life of Tom Mann and his involvement with Trade Unions.	Once per year
William Proffitt's Charity	Councillor S Nazir Councillor F Abbott Dr R Auluck	N	Education of the poor - money distributed to Charities and Schools in the parish of Foleshill	Twice per year in March and December