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# **SUMMARY OF CABINET/CABINET MEMBER DECISIONS**

**WEEK COMMENCING 11 December 2017**

**CALL IN FOR THESE DECISIONS ENDS  
9.00 A.M. ON FRIDAY 22 DECEMBER 2017**

**15 December 2017**

## Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- \* Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

### **Cabinet Member for Strategic Finance and Resources - Thursday 14 December 2017**

#### **Report 4 Petition - Council tax exemption for disabled including PIP recipients**

##### **Recommendations:**

The Cabinet Member Strategic Finance and Resources is recommended to:

- (1) Acknowledge receipt of the petition and its contents;
- (2) Maintain, unchanged, the Council's current council tax support scheme.

**These above recommendations were approved**

**Report 5 Agency Workers and Interim Managers – Performance Management Report Q2 (1 July to 31 September 2017)**

**Recommendations:**

The Cabinet Member for Strategic Finance and Resources is requested to:

- (1) Note the agency / interim spend for Q2.
- (2) Note the work done on providing in-house solutions as an alternative to agency and interim workers.
- (3) That senior officers be requested to provide the Cabinet Member with a detailed plan on how they intend to reduce agency staff costs in Directorates. These plans to be included in the next quarterly report.

The above recommendations were approved together with the following additional Recommendation:-

- (4) That officers be requested to provide the Cabinet Member with information regarding the agency spend in relation to the Performing Arts Service and measures being undertaken to reduce this spend.

**Report 6 6 month (April – September 2017) Cumulative Sickness Absence 2017-2018**

**Recommendations:**

- (1) Cabinet Member for Strategic Finance and Resources is asked to receive this report providing sickness absence data for the 6 month period of April to September 2017 and endorse the actions taken to monitor and manage sickness.
- (2) Note the need to revise our sickness and absence policies and procedures and invest in sickness absence management training as part of the ongoing workforce reform programme. This is to support the delivery of a revised target of reducing the absence from 8 days to 6 days per fulltime equivalent employee by 2019/20.

**The above recommendations were approved**

## **Cabinet Member for Jobs and Regeneration – Thursday 14 December 2017**

### **Report 4 Project CAP – update report**

#### **Recommendations:**

The Cabinet Member for Jobs and Regeneration is recommended to:

- (1) Note the progress made to date in negotiating a final purchase price for Coombe Abbey Hotel Ltd.
- (2) Note that the purchase price is lower than the level delegated to officers in the Council report of 10<sup>th</sup> October 2017.
- (3) Note that interviews for an Operations Director for Coombe Abbey Hotel have now taken place and that a successful candidate is likely to be in post by March 2018.

**The above recommendations were approved**

### **Report 8 Coventry City Centre Business Improvement District (BID) – BID Proposal**

#### **Recommendations:**

The Cabinet Member for Jobs and Regeneration is recommended to approve:

- (1) The Coventry Business Improvement District (BID) proposals and timetable to ballot for a new Business Improvement District (BID) and a new agreement for the period 2018-2023
- (2) That the Council act as the Ballot Holder in accordance with the Business Improvement District Regulations (England) 2004 and all relevant legislation.
- (3) That the Council recover the cost of the BID ballot from the proposers if the ballot is unsuccessful
- (4) That, if voted for by the BID levy payers within the ballot, the Council acts as the billing authority responsible for collecting the BID Levy and administering the BID Revenue Account, which shall be used towards the operation of the BID within the area of the Council.
- (5) That the Council will charge the BID for the Collection and Administrative Charges for business rates staff in collecting and administering the levy in the sum of £20,000 annually (index linked).
- (6) That the Deputy Chief Executive (Place) be delegated authority, following consultation with the Cabinet Member for Jobs and Regeneration, to determine how the £75k identified in paragraph 1.5 should be allocated in line with City Council priorities.

**The above recommendations were approved**

**Note: Pursuant to Part 3e of the Council`s Constitution, the Chair of the Scrutiny Co-ordination Committee, Councillor R Brown, attended the meeting for consideration of this matter and agreed the need for urgency such that call-in arrangements will not apply. The reason for urgency being that in order to meet the timescale detailed in the report, the Notice of Ballot in relation to the BID proposal needs to be issued on 18 December 2017.**

## Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
  - (i) a matter which is to be determined by the Council.
  - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
  - (iii) a decision made by an employee exercising delegated authority.
  - (iv) decisions of the Licensing and Regulatory Committee.
  - (v) decisions of the Planning Committee.
  - (vi) decisions of the Appeals and Appointments Panels.
  - (vii) decisions of the Audit and Procurement Committee.
  - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.