



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 31 OCTOBER 2016

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON Friday 11th November 2016**

4 November 2016

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet – Tuesday 1 November 2016

Report 5 Participation in 100% Business Rates Retention Pilot

Councillor J Mutton

Recommendations:

Cabinet is recommended to

1. Approve Coventry City Council's participation in a West Midlands business rates retention pilot from April 2017, on a no detriment basis and in accordance with the terms outlined in this report.
2. Approve delegation of the authority for final sign-up to the pilot to the Executive Director Resources following consultation with the Leader of the Council and Cabinet Member for Strategic Finance and Resources.

The above recommendations were approved

NOTE: In accordance with Part 3e, Paragraph 19, of the City Council's Constitution, Councillor Lancaster, the Chair of the Scrutiny Co-ordination Committee, attended the meeting for consideration of this matter and agreed the need for urgency such that call-in arrangements would not apply.

The reason for urgency being the need to submit the City Council's response at the earliest opportunity given their 31st October 2016 deadline.

Report 6 Coventry Carers' Strategy 2016 – 2019

Councillor F Abbott

Recommendations:

Cabinet is recommended to:

1. Formally approve the Coventry Carers' Strategy 2016 -2019

The above recommendation was approved

Report 7 Provision of Effective Home Support Services

Councillor F Abbott

Recommendations:

Cabinet are recommended to:

1. Approve the commencement of a tender process for home support to enable the City Council to continue to deliver its duties to those eligible for social care.
2. Delegate authority to the Executive Director of People and the Executive Director of Resources following consultation with the Cabinet Member for Adult Services, for the award of contracts following the conclusion of the tender process.

The above recommendations were approved

NOTE: The Equality and Consultation Analysis (ECA) Form had been omitted from the document pack and was circulated separately in advance of the meeting. Prior to taking the decision, the Cabinet Members confirmed that they had received and read the ECA. A copy is attached for ease of reference.

◆ Report 8 Joint Strategic Needs Assessment (2016) and Joint Health and Wellbeing Strategy (2016-2019)

Councillor K Caan

Recommendations:

Cabinet is recommended to:

- (i) Consider comments from Scrutiny Co-ordination Committee and make any comments and recommendations about the implementation of the Health and Wellbeing Strategy (2016-2019)
- (ii) Endorse the Joint Strategic Needs Assessment (2016) and Joint Health and Wellbeing Strategy (2016-2019)

The above recommendations were approved, in addition to the following recommendations proposed by the Scrutiny Co-ordination Committee:-

- (iii) **That amendments are made to the Joint Health and Wellbeing Strategy:**
 - (a) **An approach to mental health transition between children and adult services be included.**
 - (b) **The section on skills and education to be expanded to include adult education.**
- (iv) **That when money becomes available across the Health and Social Care system, it should be invested in prevention services.**

Report 9 Increasing Coventry's Superfast Broadband Coverage

Councillor J Mutton and Councillor J O'Boyle

Recommendations:

Cabinet is asked to:

1. Recommend that Council agree to capital investment of up to £2.55m for Superfast Broadband infrastructure to lever in both European Regional Development funding and Growth Deal funding for investment into Coventry's broadband infrastructure.

2. Agree one-off corporate funding for up to £150,000 to project manage the Council's investment and work as part of the Coventry, Solihull and Warwickshire Broadband (CSW) team to secure ongoing funding into Coventry's Broadband infrastructure.

The above recommendations were approved

Report 10 Reshaping Drug and Alcohol Services in Coventry

Councillor K Caan

Recommendations:

Cabinet is recommended to:

1. Approve the proposed service model for drug and alcohol recovery services in Coventry and grant permission to tender for drug and alcohol recovery services in line with the proposed model and timescale
2. Delegate authority to the Director of Public Health and Executive Director of Resources to award and implement the contracts for drug and alcohol recovery services in Coventry

The above recommendations were approved

Report 11 Outstanding Issues

Councillor G Duggins

Recommendations:

The Cabinet are recommended to consider the list of outstanding items as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved

Report 12a Coventry Half Marathon 2017

Councillor A Khan

Recommendations:

Cabinet is requested:

1. To approve a £50,000 contingency budget to support delivery of the Coventry Half Marathon in 2017.
2. To approve the procurement of the necessary services for the delivery of the Coventry Half Marathon in 2017

The above recommendations were approved

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



Resources Directorate
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COVENTRY CV1 5RR

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Equality and Consultation Analysis (ECA) Form

In line with the principles of decision making outlined in the City Council Constitution, the Council will ensure that its decision making is open and transparent, and that due regard is given to the Council's obligations and desire to promote equality of opportunity and equal treatment.

Part 1

This part must be completed and before formal consultation is undertaken and must be available during the consultation stage.

Author of this document: Jason Bejai. Commissioning Manager

Name of Service Area/Proposal: Home Support Services

Head of Service: Jon Reading

Date of completion: 11th August 2016

Background to the planned changes

1. What is the background to the planned changes? Why is this change being considered? *If further information is available on the different scenarios that have been considered as part of this work, provide a link to the public document which contains this information.*

Home Support is personal care and support delivered in people's own homes. It enables adults and young people who meet the Council's eligibility criteria for care and support to remain living independently. The service also assists carers and parents in maintaining their caring role.

Home support enables the delivery of a key political policy to support the city's most vulnerable people.

It is proposed that a new home support service is commissioned that focuses on taking an enablement approach to delivery. It must be noted, however, that for some people, with higher care and support needs they, may have an ongoing requirement for home support.

At present approximately 950 -980 adults and 10 children are in receipt of home support at any one time.

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This support is delivered through contracts let to independent and voluntary sector providers in the City who deliver on city-wide basis. The current home support frameworks allocate work across a large number of providers. These contracts were awarded separately in 2010 (children's and adults) to a framework of independent providers and since then there have been significant changes to the way that services are delivered.

The service will be tendered during December 2016 with a planned go live of March 2017.

It is also proposed that home support will include Coventry and Rugby Clinical Commissioning Group (CRCCG) funded Continuing Healthcare (CHC). NHS continuing health care (CHC) is the name given to a package of care that is arranged and funded solely by the NHS for individuals who are not in hospital and have been assessed as having a "primary health need" This will be purchased separately by the CRCCG.

The effective delivery of home support is fundamental to discharging the Local Authority's statutory duties under s2 Care Act (2014) of preventing, reducing or delaying needs as well as supporting health and wellbeing requirements for children within the Childrens and Families Act (2014)

2. Who do you need to consider as part of this ECA? **stakeholder analysis*

- Children and adults in need of home support services that are funded by social care
- Adults in need of home support services funded by health as Continuing Health Care
- Family carers

Organisations and their staff who may be affected by this review include:

- Independent sector home support providers in the city, including those currently contracted to provide continuing healthcare (CHC) on behalf of the CCG
- Council:
 - START Hospital and Community Teams
 - All Age Disability Teams
- Health partners:
 - Coventry & Rugby Clinical Commissioning Group (CRCCG)
 - Coventry & Warwickshire Partnership NHS Trust (CWPT)
 - University Hospitals Coventry & Warwickshire (UHCW)
 - Arden Greater East Midlands Commissioning Support Service (ACSU)

Pre-Consultation Engagement

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This section refers to any activities that took place (such as briefings, meetings, workshops, scoping exercises etc) with stakeholders before the formal consultation period.

3. What engagement activities took place prior to formal consultation and what feedback was received in relation to equality issues?

Service user and carer surveys, stakeholder & partner workshops, presentations to service user forums and provider briefing sessions/development sessions were undertaken between September 2014 and August 2016.

Key engagement included the requirement to redesign support away from 'doing for the person' to 'enabling the person to do for themselves'. Engagement also had additional emphasis for the new service specification on maintaining people's health and wellbeing and alignment with General Practice clusters to further assist with integration of health and social care.

The feedback from service user and carer feedback engagement focussed mainly on the way care is provided and continuity of carer, which included:

- Would like to see continuity of carers.
- Would like a more culturally and community representative workforce.
- More enabling approaches – quality of life

Provider feedback focussed on costs and logistics

Council officer and partner feedback focussed on developing outcomes, culturally reflective workforces and provider workforce skills

The above feedback has been used to develop the new services and inform providers of what will be required. The new services draft specification has been drafted to include the above recommendations.

Analysis of Impact

In this section please ensure that you consider the three aims of the general duty as they affect **protected groups**. These groups are:

Age

Disability

Gender

Gender reassignment

Marriage/Civil Partnership

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Pregnancy/Maternity

Race

Religion/Belief

Sexual Orientation

The **three aims of the general duty** require that a public authority, in the exercise of its functions, must have due regard to the need to:

1. Eliminate discrimination, harassment and victimisation
2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

Note – when identifying potential impacts below, please only include impacts that may exist over and above general impacts that may affect the wider community/population. For example, a reduction in grant to Coventry Citizens Advice would affect all service users through a reduced level of first line advice being available to all – but it would affect the following groups more; age, disability, gender and race as they represent a larger proportion of the clients who use the advice service.

4. Outline below how this proposal/review could impact on protected groups positively or negatively, and what steps (if any) could be taken to reduce any negative impact that has been identified. *NB. only include realistic mitigating actions that could be delivered.*

The key stakeholder groups are comprised of a range of individuals that span the spectrum of protected characteristics. The data outlines that over 65's make up the largest users of the services, and the majority of people identify as White British, Indian or White Irish.

Age – The table below (2015/16) snapshot data provides details of the ages of people currently receiving home support services, the data is broken down by social care team.

Age Range

	Learning Disabilities	Mental Health	PSI	OP	Childrens	CHC *
0 - 15	0	0	0	0	10	0
16 - 24	0	0	0	0	8	0
18-64	78	24	101	0	0	76
65+	3	3	0	75 3	0	201

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" *CHC is included for proposal reference at this stage and does not form part of Council returns

The age profile of service users shows that 79.3% of people using home support services users are aged 65 or over, meaning that it has a positive effect for older people. The proposal to join adults and children’s home support will also have a positive effect in providing stability for low volume children’s home support. Home support services support adults to remain living independently in their own homes, provide assistance to carers, parents and children with disabilities. When delivered effectively they allow for flexibility through a personalised approach to respond to changing care needs over time.

Disability –

Primary Support Reason

	Learning Disabilities	Mental Health	PSI	OP	Childrens	CHC
ASD/ Aspergers	0	0	0	0	0	0
Learning Disability support	67	0	5	4	10	23
Mental health support	0	27	4	34	0	14
Physical: Access and mobility only	1	0	7	42	10	240
Physical: Personal care support	4	0	60	49	0	
Sensory: Support for dual impairment	0	0	0	4	0	0
Sensory: Support for hearing impairment	0	0	2	15	0	0
Sensory: Support for visual impairment	0	0	4	13	0	0
Social: Substance misuse support	0	0	1	2	0	0
Social: Support for social isolation / Other	0	0	3	24	0	0
Social: Support to carer	0	0	1	3	0	0
Support with memory and cognition	1	0	0	8	0	0

Positive Impacts: The disability profile shows that 21.8% of people using the services users are identified as having a disability, meaning that it has a positive effect for people with a disability as an overall percentage of people using the service.

Gender – No specific impacts on this protected characteristic were identified during engagement activities about the new service specification for home support services.

Gender Reassignment - No statistical information is available for this characteristic as the Adult Social Care Department does not routinely collect this type of information about the users of the service and would only hold information if an individual has chosen to inform adult social care but this information would be held on individual case records. No specific impacts on this protected

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characteristic were identified during engagement activities about the new service specification for home support services

Marriage / Civil Partnership - No statistical information is available for this characteristic as the Adult Social Care Department currently routinely asks people for their title (eg Mr/Mrs/Dr/Child) although some people may have chosen to inform adult social care but this information would be held on individual case records. No specific impacts on this protected characteristic were identified during engagement activities about the new service specification for home support services

Pregnancy/Maternity - No statistical information is available for this characteristic as the Adult Social Care Department does not need to routinely need to collect or report on this information. For Children’s Social Care some parents of children with disabilities maybe pregnant or on maternity leave. No specific impacts on this protected group were identified during engagement activities about the new service specification for home support services.

Race (2015/16 data)

Ethnicity

	Learning Disabilities	Mental Health	PSI	OP	Childrens
African	0	0	2	3	0
Any Other Ethnic Group	0	0	1	2	13
Bangladeshi	0	0	1	1	0
Caribbean	0	0	2	16	0
Chinese	0	0	0	1	0
Indian	3	3	9	72	0
Not Yet Obtained	4	0	5	29	0
Other Asian	3	0	1	6	0
Other Mixed	0	0	0	1	0
Other White Background	2	0	0	26	0
Pakistani	4	1	5	12	0
Refused	0	0	0	1	0
White British	63	22	71	53 8	20
White Irish	1	1	2	42	0
White/Asian	0	0	2	2	0
White/Caribbean	1	0	0	1	0

The ethnicity profile shows that 79.2% of people using the services users are defined as being white British

Religion/Belief - No statistical information is available for this characteristic as the as the Adult Social Care Department does routinely collect this type of information about the users of the service

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although some people may have chosen to inform adult social care but this information would be held on individual case records. No specific impacts on this protected characteristic were identified during engagement activities about the new service specification for home support services

Sexual Orientation - No statistical information is available for this characteristic as the as the Adult Social Care Department does routinely collect this type of information about the users of the service although some people may have chosen to inform adult social care but this information would be held on individual case records.

The service specification includes the requirement on successful providers to comply with equality duty requirements on behalf of the Council. The actual impact on service users will be monitored as part of the performance management of the contract.

The remodelling of home support services would have a positive effect in the city for service users and their carers. The new service specification will enable a greater focus on wellbeing and enablement people to maintain/ regain skills/acquire new skills over a longer period of time and re-establishing more control over their lives.

The new arrangements would provide stability for children's home support by combining the requirements into single contract with Adults, which also assists with supporting children into adulthood

Combining adults, children's and continuing healthcare also provides a seamless transition for child to adult and adulthood into old age and also where the service user is in receipt of both health and social care funded home support services.

Overall, the new service specification has a greater focus on maintaining people's health and wellbeing and alignment with GP clusters to further assist with integration of health and social care.

5. What are the gaps in evidence? Can this be addressed during the consultation stage? If so, how?

6. What are the likely impacts of this project/review on staff from protected groups?

No Council staff are affected by this proposal. All staff affected are employed directly by the current providers of home support services.

The proposed new service delivery model is to align a lead provider to each of the seven CCG GP clusters. This would mean working with a smaller cohort of providers.

The effect of this is that some incumbent providers will be unsuccessful and their contract with the Council will cease. It is not known who will be successful at this stage but opportunities for staff to move between providers is common in the home support market.

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It is envisaged that unsuccessful incumbent provider staff will be-distributed amongst successful providers owing to the general requirement for home support hours being equivalent or greater than it is presently.

Conversely a positive of this approach is that a smaller number of providers with larger contracts provides greater stability to successful providers and their workforces, addressing some of the current problems with the fragmented Coventry home support market.

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Equality and Consultation Analysis (ECA) Form

Part 2

This section should be completed AFTER the consultation stage has been concluded.

A formal consultation for this proposal will not be undertaken. The proposals have been developed during a lengthy engagement period.

Author of this document: Jason Bejai. Commissioning Manager

Date of completion: 11th August 2016

Post-Consultation

7. Referring to the information detailed in question 4 of Part 1 of the ECA Form, state if the consultation has confirmed the potential impacts identified that were identified. Also detail below any additional information about potential impacts that has been highlighted during the consultation.

N/A

Outcome of equality impact

8. Indicate which of the following best describes the equality impact of this project/review:

There will be **no** equality impact if the proposed option is implemented

There will be **positive** equality impact if the proposed option is implemented

There will be **negative** equality impact if the proposed option is implemented but this can be objectively justified

There will be both **positive and negative** impacts if the proposed option is implemented

Summary of ECA

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Equality and Consultation Analysis (ECA) Form

Write a paragraph below which summarises the key aspects of this ECA.

NB. - This paragraph will be included in the Decision-making Report as well as the end of year ECA report

Where specific objectives have been set for any protected groups around equality impact, also include this information below.

In summary, it is expected that the new service specification for home support will have positive impact on the health and wellbeing of the people that use home support services in Coventry. In particular older people and adults and children with disabilities. Home support provision is key to promoting independence and enabling people to prevent, reduce or delay long term care needs.

Next steps

Please send this completed ECA to the Insight Team as follows:

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Jaspal Mann (jaspal.mann@coventry.gov.uk tel. 7683 3112)

Version Control

Version	Date	Summary of changes (Author)
1.0.	26.05.16	Initial release (Jaspal Mann)
1.1	11.08.16	Initial draft (Jason Bejai)
1.1	07.09.16	Revised draft (Jason Bejai & Gemma Tate)