

Public Document Pack



Place Directorate

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To all Members of the Cabinet

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7th January 2019

Our ref: C/LMK

Dear Member,

Supplementary Agenda – Meeting of the Cabinet - Tuesday, 7th January, 2020

You should hopefully by now have received the agenda and documentation for the above meeting. The purpose of this letter is to advise you of an additional item for consideration at that meeting.

With the agreement of the Chair (Councillor Duggins), the following report is to be considered as urgent business at the above meeting, the reason for urgency being to approve attendance at conference at the earliest opportunity as the next meeting of Cabinet is scheduled to take place after the date of the conference.

- **Agenda Item 11. AUTHORITY FOR ATTENDANCE AT CONFERENCE**
(Pages 3 - 6)

To authorise the attendance of the Programme Delivery Manager (Mitigation) (Sumairah Miraj) and the Programme Officer MiFriendly Cities (Dajana Vasilj) at the Cities Forum to be held in Porto from 30th to 31st January 2020.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Lara Knight
Governance Services Co-ordinator

Membership: Councillors P Akhtar (Deputy Cabinet Member), R Ali (Deputy Cabinet Member), K Caan, G Duggins (Chair), AS Khan (Deputy Chair), K Maton, J Mutton, J O'Boyle, D Welsh (Deputy Cabinet Member),



INVESTOR IN PEOPLE

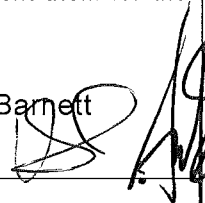
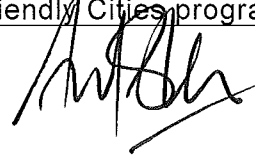
P Seaman, P Hetheron, B Gittins (Deputy Cabinet Member), G Lloyd (Deputy Cabinet Member), T Khan and M Mutton

By invitation: Councillors A Andrews and G Ridley

CONFERENCES/SEMINARS
AUTHORITY FOR ATTENDANCE

THIS FORM TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE U.K.) AND FOR EMPLOYEES (OUTSIDE THE U.K. ONLY OR, IF ACCOMPANYING A COUNCILLOR, INSIDE THE UK)

1. Title of Conference	CITIES FORUM 2020		
2. Organising Body	European Commission, Directorate-General for Regional and Urban Policy, and the City of Porto		
3. Location	R. Nova da Alfândega, 4050-430 Porto, Portugal		
4. Date(s)	30 th and 31 st January 2020		
5. Councillor(s) recommended to attend	N/A		
6. Employee(s) recommended to attend	Sunairah Miraj, Dajana Vasili		
7. Cost per person, including travel, etc (Note: If total cost is less than £100, formal Cabinet/Cabinet Member approval is not required)	Delegate Fee	0	
	Accommodation	500	
	Travel	400	
	Total	900	
8. Is participation at this event as part of a group	YES		
9. If so, how many people IN TOTAL will be attending the event as part of that group	Number 2		
10. Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer? If "YES" please state number.	No		
11. Source of Funding (FIS Code)	10569- All costs covered under the UIA-funded MiFriendly Cities Project.		
12. What are the reasons for attendance and what benefits to the City Council are expected from attendance	Coventry City Council is the Main Urban Authority for the MiFriendly Cities Project that is funded through Urban Innovation Funding (UIA). As a part of our commitment to the funder, we have to visit 3 cities in the life of the project to share our learning and learn from other cities. The European Commission, Directorate-General for Regional and Urban Policy, and the City of Porto are organising a conference that will include a dedicated session for all UIA projects that are working to support refugees and migrants. This will help us to network with other cities to exchange knowledge and learn from each other and meet our commitments in to the funder.		

	<p>In addition to attending this event, we will also be able to learn about the good urban practices within Cohesion Policy presented by cities to be able to build this into our future strategy to support refugees and migrants in the city.</p> <p>The city will be involved in the Panel debate "Shaping together the future sustainable urban development and the Urban Agenda for the EU".</p> <p>We will also be participating in focussed workshops on jobs and housing to understand some of the challenges and potential solutions that we will bring back to explore and where implement them for the wider city.</p> <p>Completed By/Signed: Peter Barnett </p> <p>Date: 23 Dec 2019</p>
<p>13. Is this conference part of an overall project involving further visits in the future?</p>	<p>YES/NO- Yes, there will be a series of information sharing events funded as part of the MiFriendly Cities programme.</p>
<p>14. Recommendation of Cabinet Member/ Cabinet/Chair of any other City Council Committee</p> <p>(a) Are you satisfied that there is a genuine reason for attendance and genuine benefit for the Council?</p>	<p>YES/NO </p> <p>YES/NO</p>

(b) Will Councillor attendance affect the decision-making processes of the Council?	/NO <u>NIA</u>
(c) Is attendance recommended?	YES/ Signed: Date:
15. Cabinet Member's recommendation	YES <u>Ma</u> Signed: Date:
16. Leader's recommendation	YES/ NO Signed: <u>[Signature]</u> Date: <u>7/4/2020</u>
17. Person responsible for booking conference following approval of attendance	Name: Sunairah Miraj Department: Libraries and Migration Telephone No:

**THIS FORM SHOULD NOW BE RETURNED TO
THE DEPUTY CHIEF EXECUTIVE (PLACE) (Governance Services Room CH 79)**

FOR GOVERNANCE SERVICES USE ONLY

Decision	<i>Cabinet Member/Cabinet</i>
APPROVED / NOT APPROVED	<i>Date:</i>

Notification to:	<u>YES/NO</u>	<u>DATE</u>
(a) Officer responsible for booking conference		
(b) Councillor attending		
(c) Member of Management Board		
(d) Members' Services		
(e) Committee Officer		

Date report back obtained	
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Date of meeting of Scrutiny to receive report back	
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