



Coventry City Council

# Agenda

Annual Meeting of the Council of the City of Coventry

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## **Time and Date**

12 Noon on Thursday 17<sup>th</sup> May 2012 (please note time)

## **Place**

Coventry Cathedral

**Please note:** Robing for Councillors will take place from 10.30 am in the Dame Ellen Terry Suite.

**Please be seated in the Cathedral by 11.45 am (with the exception of Councillors who are in the civic procession).**

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1. **Apologies**
2. **Correspondence and Announcements of the Lord Mayor**
3. **Election of the Chair of the Council (being the Lord Mayor of the City)**
4. **Vote of thanks to the Retiring Lord Mayor**
5. **Election of the Vice-Chair of the Council (being the Deputy Lord Mayor of the City)**
6. **To receive a report of the Leader of the Council on the composition of the Cabinet and allocation of Executive Functions within the Cabinet.**
7. **To agree to continue the scheme of delegation as set out in Part 3 of the Constitution.**
8. **Confirmation of Minutes** – of the meeting held on 20<sup>th</sup> March 2012 (attached)
9. **Return of Persons Elected as Councillors for the City on 3<sup>rd</sup> May 2012.**
10. **Declarations of Interest**
11. **To establish the Scrutiny Co-ordination Committee, Scrutiny Boards, Ethics Committee, Standards Committee, Audit Committee, Planning Committee, Licensing and Regulatory Committee and Cabinet Advisory Panels and to appoint the Chairs of the Ward Forums.**
12. **To decide the size and Terms of Reference for those Boards and Committees (as set out in the Constitution)**

13. To decide the allocation of seats to political groups in accordance with the Political Balance Rules
14. To receive nominations and appoint Councillors to serve on each Scrutiny Board and Committee.
15. To receive nominations and appoint to Outside Bodies
16. To approve a programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2012/13, including the date and time of the next Annual Meeting
17. To consider consequential changes to the Constitution arising from the Annual Meeting decisions.

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Bev Messinger, Director of Customer and Workforce Services, Council House, Coventry  
9<sup>th</sup> May 2012

Note: The persons to contact about the agenda and documents for this meeting are:

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If you require a British Sign Language interpreter for this meeting  
OR if you would like this information in another format or language  
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