
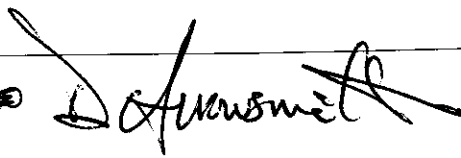


CONFERENCES/SEMINARS

AUTHORITY FOR ATTENDANCE

THIS FORM TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE U.K.) AND FOR EMPLOYEES (OUTSIDE THE U.K. ONLY OR, IF ACCOMPANYING A COUNCILLOR, INSIDE THE UK)

1. Title of Conference	Bus Rapid Transit
2. Organising Body	Veolia Transport
3. Location	Bogota
4. Date(s)	26-27 October
5. Councillor(s) recommended to attend	
6. Employee(s) recommended to attend	Colin Eastman
7. Cost per person, including travel, etc (Note: If total cost is less than £50.00, formal Cabinet/Cabinet Member approval is not required) *subject to formal approval during the current review of the constitution.	£0 all expenses paid by conference organiser
8. Is participation at this event as part of a group	NO
9. If so, how many people IN TOTAL will be attending the event as part of that group	Number N/A
10. Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer. If "YES" please state number.	No
11. Source of Funding (FIS Code)	N/A
12. What are the reasons for attendance and what benefits to the City Council are expected from attendance	Development of BRT concepts in relationship to SPRINT proposals. Completed By/Signed:  Date: 22/9/06
13. Is this conference part of an overall project involving further visits in the future?	NO
14. Recommendation of Cabinet Member/ Cabinet/Chair of any other City Council Committee	YES/ NO 
(a) Are you satisfied that there is a genuine reason for attendance and	YES/ NO

genuine benefit for the Council?	
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(b) Will Councillor attendance affect the decision-making processes of the Council?	YES/NO
(c) Is attendance recommended?	YES/NO Signed: Date:
15. Cabinet Member's recommendation	YES/ NO Signed: <i>[Signature]</i> Date: 27.06.06.
16. Leader's recommendation	YES/ NO Signed: <i>[Signature]</i> Date: 27/6/2006
17. Person responsible for booking conference following approval of attendance	Name: Colin Eastman Department: PAST Telephone No: 024 7683 1387

THIS FORM SHOULD NOW BE RETURNED TO THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES (Room 64)

FOR LEGAL AND DEMOCRATIC SERVICES DIRECTORATE'S USE ONLY

Decision	Cabinet Member/Cabinet
APPROVED / NOT APPROVED	Date:

Notification to:	YES/NO	DATE
(a) Officer responsible for booking conference		
(b) Councillor attending		
(c) Member of Management Board		
(d) Members' Services		
(e) Committee Officer		

Date report back obtained	
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Date of meeting of Scrutiny to receive report back	
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